



Welcome to UK News 23rd August 2017
your weekly update from around CEMEX UK

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BEST FOR FAMILIES

Weekly Health And Safety Message From Michel



Congratulations to you all for a LTI and TRI-free week. This is our 10th consecutive week being TRI-free for employees which is very pleasing and rewarding for all of us. That said, please make sure you do not relax on any Health and Safety related matters: staying alert and focused is the only way forward to ensure all stakeholders are safe interacting with us, anywhere, anytime. As previously commented, this requires above all a permanent risk-free attitude - being 100% alert; step-in systematically even for apparent 'minor' issues as there is no such thing as 'minor' as far as safety is concerned; always plan-do-check-act and apply our policies and procedures scrupulously.

In my previous weekly message I highlighted the risks related to isolation procedures and urged everyone to read and act upon Andy's latest alert on this topic. Sadly, the tragic incident that occurred in the Czech Republic last week reminds us how important proper isolations are across our operations. Please check again your relevant local standards against Andy's safety alert.

Stay alert everyone, especially in the holiday season that is riskier in nature.

Take care.

Michel

Safe Isolation – Safety Alert

UK SAFETY ALERT SA18/2017 – 15.08.17 Display until 15.09.17

SAFE ISOLATION – LOCK OUT, TAG OUT, TRY OUT

Details of Incident
Effective isolation of machinery before carrying out maintenance is one of the most fundamental health and safety rules. It should be expected that isolation arrangements are robust on every site; however, it is a great concern to learn that recent isolation audits across our operations have identified shortfalls in our processes and procedures.

Where shortfalls in isolation arrangements are identified, immediate action must be taken to ensure the safety of all personnel. Where isolators are identified that can be locked in the "on" position it is policy that they must be replaced/rectified

Key Findings
So far the audits have identified sites where:
- There is uncertainty regarding exactly what equipment switch gear isolates
- Switches can be mistakenly locked in the "on" position; we believe this was a factor in a recent industry fatality and, in some cases, may contravene the IET Wiring Regulations
- A lack of clarity with some switch gear whether it is "on" or "off"
- Defective isolator handles, allowing access to electrical panels using a panel key, while the isolators are "closed" or "open and locked out"

Key Review Points
It is essential that the ongoing programme of site isolation audits is completed rigorously by people with the necessary knowledge and experience. In particular LOTO procedures should ensure:
- Operation of switches, valves & machinery are clearly labelled
- All forms of energy are isolated
- Each person locks out with their own unique padlock(s)
- Equipment up & downstream is also isolated
- It is not possible to lock isolators in the "on" position
- Isolation is proved to be effective before work starts
- "Manager in Charge" locks are used where possible

Isolators locked in the "on" position

Defective isolator handle allowing access to panel with isolators "closed" or "open and locked out"

Look after yourself and each other
Don't take shortcuts and always follow the correct procedures.

Tools and Equipment
Make sure you have the right tools and equipment for the job.

Safe Systems
Follow safe systems of work, which include lock out/tag out procedures.

Isolation Procedures
Make sure you follow the correct isolation procedures.

STOP & THINK

Isolation of machinery before carrying out maintenance is one of the most fundamental health and safety rules. Recent fatal incidents in the industry, including one in our own operations, have illustrated the tragic consequences when isolation is not 100% effective.

This Safety Alert details some shortfalls in isolation arrangements identified by recent audits that are being



High Praise For Quality Concrete From QSRMC Manager



Steve Thorpe informed us that a few months back we supplied a small volume of GEN3 to the home of Shane Edwards, who is the QSRMC



Certification Manager. Shane was so impressed with the levels of customer service and material quality that he contacted Steve to arrange delivery of RC40/50 concrete for the base to a stable/store that he is building. After advising him to include fibres, he duly

placed an order for 14.0m³ which we supplied on Friday 18th August.

Shane emailed Steve to say a big 'Thank You' to all involved at CEMEX. He was again very impressed by our levels of customer service and was very pleased with the quality of the concrete supplied. The photo, supplied by Shane, shows the finished concrete with brickwork taking shape (Steve took the chance of discussing Farmpave with him, should he need external yard concrete.....). It is a compliment to us that he chose CEMEX above the other concrete suppliers in his area, so my own thanks go to Dale Marson, Cash Sales, Graham Sutton, Sales Executive, Richard Endacott, Operations Manager, Jack Comley, Planner, and, of course, to Gavin Langridge, Plant Manager at Crawley, who sent our IHCs to Shane's site just at the time requested! Well done to all.

BEST FOR SHAREHOLDERS

CEMEX Investing.....



Thanks to Jon Wells, Quarry Manager at our Freemans Quarry near Bristol, for reporting on Twitter of their new Powerscreen 1300 Maxtrak crusher plant delivered to the Quarry last week.



The Powerscreen 1300 Maxtrak is a medium to large sized track mobile cone crusher with 350 tonne per hour capacity which is ideally suited to secondary applications such as taking an all in feed from a primary crusher. Another great example of CEMEX investing in our future and being best for both customers and shareholders.

East Leake Quarry Starts Soil Stripping For Re-Opening



Quarry Manager, Alan Smith, reports that East Leake Quarry has been non operational since March 2017 due to planning issues, however, they have at last started soil stripping in the new Rempstone Extension area under Archaeological watching brief. Once the Archaeology has been cleared there is overburden to be removed, mineral extraction should start by the end of September. The staff have been at other sites to help out and to keep contract labour costs to a minimum.



Bid Team Secures Asphalt Supply Contract For Fife Council



quality too.

Following our win for Aggregates just three weeks ago, Neale McMaster, Technical Proposals Manager, reports that the Bid Team were also successful in their tender to supply Fife Council with Asphalt for the next four years. Not only does this secure a huge Asphalt revenue to Scotland, but our bid achieved a combined tender scored of 100 - so we not only offered the best value for this local government roads contract but we also scored 100% on

Well done to everyone in #ONECEMEX and a huge thanks to Jacqueline McDonald for her help in pricing this work.

BEST FOR COMMUNITIES

Team Asphalt Lend-A-Hand At Selkirk Stable Life



John Macsween reported that the Asphalt team completed a lend-a-hand at Stable Life in Selkirk. Stable Life is a charitable organisation providing a safe, nurturing environment to help young people reach their full potential. They work with horses and animals, and engage in positive activities. The team completed the lend-a-hand alongside a member of the Scottish Borders Council who is a key customer from our Cowieslinn Quarry and Asphalt Plant.



During the day they painted several stables and had enjoyed supporting a very worthwhile organisation which provides valuable support to the local community. Present on the day were Garry Gregory, Jason Barker, Brin Sandu, Ed Hobbs, Douglas Hunter, John Smith, Bryan Walkinshaw, Jackie Macdonald and Rob Cunningham. Well done!



Marketing & Bid Team Lend-A-Hand With The Dogs' Trust



home! It was a well spent day with a local charity.

On Tuesday 15th August the Bid and Marketing teams (James Fairclough, Jenna Swain, Neale McMaster, Aman Kundi, David Elston and Helen Hart) were involved in a lend-a-hand day at the Dogs Trust in Kenilworth. The day allowed the teams to walk and look after neglected dogs, support the behavioural work of the centre, and exercise the dogs. The majority of the dogs they worked with have now found a new



If anyone would like to donate small treats used by the staff for training of the dogs and also some toys, please feel free to bring them to the Bid and Marketing Teams on the 8th Floor in Rugby. Dogs Trust are looking for fundraisers, sponsors and donations. All relevant information is on their website:

www.dogstrust.org.uk

Building A Better Future For The Swifts At Rugby



Nine metres above the ground, on the side of the one of the buildings at CEMEX's Rugby Cement Plant, Mick and Alex attached 12 new 'homes' for Swifts. Swifts are a quintessential sign of the British summer and although, towards the end of the season when Swifts visit this country, the new 'homes' may well attract some interest. Incorporated into the 'homes' is a 'caller', a pre-recorded sound of a Swift's call that plays at dusk and dawn to encourage new occupants to move in. "I'm sure our new homes will be perfect for these amazing birds and hopefully over the coming years, they will make our Plant their UK destination. Swifts will soon be on their

way back to Africa so our 'new build' is in preparation for next year. Next summer we look forward to seeing and hearing Swifts as they soar over Rugby rooftops on a summer's evening," comments Jamie Jordan, Environmental Manager, Rugby Cement Plant.

Swifts are the perfect house guest. They are only in the UK for three months of the year; make no mess when nesting and help get rid of flying insects and mosquitoes. Sadly, their numbers have been rapidly declining, due in part it is thought, to the lack of homes in our urban environments. CEMEX is working in partnership with the RSPB to increase the biodiversity of its 400+ sites. The introduction of the Swift boxes is one of the measures to help give nature a home. Rebecca Pitman, RSPB Swift Cities Project Officer, says: "The Swift is truly an urban bird and sadly they have declined by an alarming 47% between 1995–2014. They are now an amber-listed species on the list of Birds of Conservation Concern. When they arrive back in the UK from Africa they return to the exact same location year after year. Swifts like to nest in the rooftops of old buildings but developments and renovations often destroy suitable sites. The new CEMEX homes at the Cement Plant can offer this great bird a great home," Rebecca concludes.

BEST FOR EMPLOYEES

Technical Development Programme Team Finish Readymix Rotation



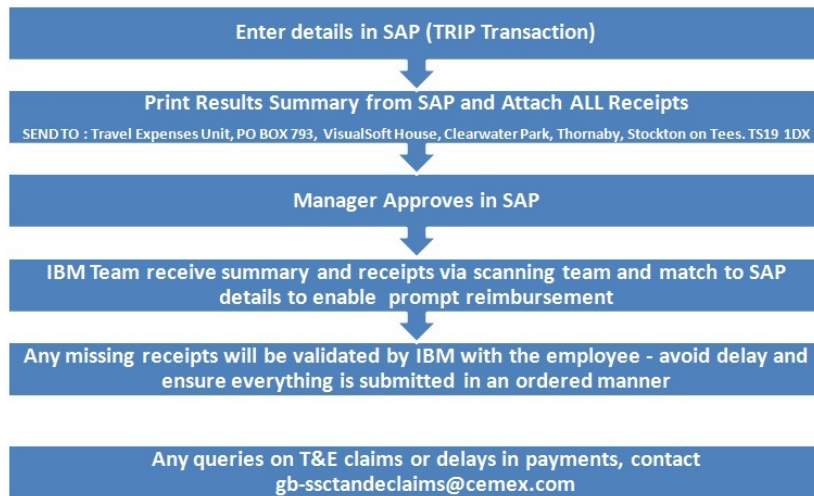
Last week Jamie Deere, Luke Topp and Sean Odonnell completed their Technical Development Programme (TDP) Readymix module. Each person went to a different Readymix Plant and visited various job sites observing the different methods of placing concrete and learning about which types of concrete are used for certain applications. They were also joined by one of our Readymix graduates, Andlyn White.

The final day was concluded with a debrief meeting by Readymix Technical Manager, Liam Hare, who organised the whole event.



Thanks to all the Readymix team including Barry Douglas, John Gillson, Peter Wesley and Mark Framingham.

Claiming Your Expenses – Five Easy Steps & Queries Reminder



Feedback has been received from some of our Communications Forums that

Travel & Expense claim processing is not happening in a timely manner.

In response to this, and while it is investigated further, here is a helpful summary showing the **five easy steps** in processing expense claims and a reminder of the **email address for any queries**.



An updated policy and step-by-step guide is planned for re-issue in the autumn.

Internal Vacancies

IVC Ref	Position	Company	Location	Closing date
247-08-2017	Cash Sales Agent	UK Readymix	Rugby Office	31/08/2017
248-08-2017	Night Driver Bulk Tanker – Monday to Friday x 3	Cement Logistics	Rugby Plant	05/09/2017
249-08-2017	Night Driver Bulk Tanker – Sunday to Thursday	Cement Logistics	Rugby Plant	05/09/2017
250-08-2017	Multi Skilled Operative	Aggregates - East	Holt Quarry	31/08/2017

For details on roles and a full listing of weekly vacancies, together with information on how to apply, please log on to CEMEX Shift > My Services > Internal Vacancies>New IVCs.

We would love to hear from you for the next edition

To send us a story: either click on 'submit a story' on the UK News website or email gb-communicationsandpublicaffairs@cemex.com or call us on 01932 583 217/006

If you can, please include a photo too (taken in super fine landscape setting and saved as a jpeg.) Thank you.



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Look after yourself
and each other

Don't let anyone act unsafely, always stop unsafe practices.

Tools and Equipment

Use the right, well maintained, tools/equipment for the job. Never make do.

Safe Systems

Follow safe systems of work, site rules, signage and traffic signals.

Isolation Procedures

Never work on live or moving machinery – always 'lock out'.



Enter details in SAP (TRIP Transaction)




Print Results Summary from SAP and Attach ALL Receipts

SEND TO : Travel Expenses Unit, PO BOX 793, VisualSoft House, Clearwater Park, Thornaby, Stockton on Tees. TS19 1DX



Manager Approves in SAP



IBM Team receive summary and receipts via scanning team and match to SAP details to enable prompt reimbursement



Any missing receipts will be validated by IBM with the employee - avoid delay and ensure everything is submitted in an ordered manner

**Any queries on T&E claims or delays in payments, contact
gb-ssctandecclaims@cemex.com**