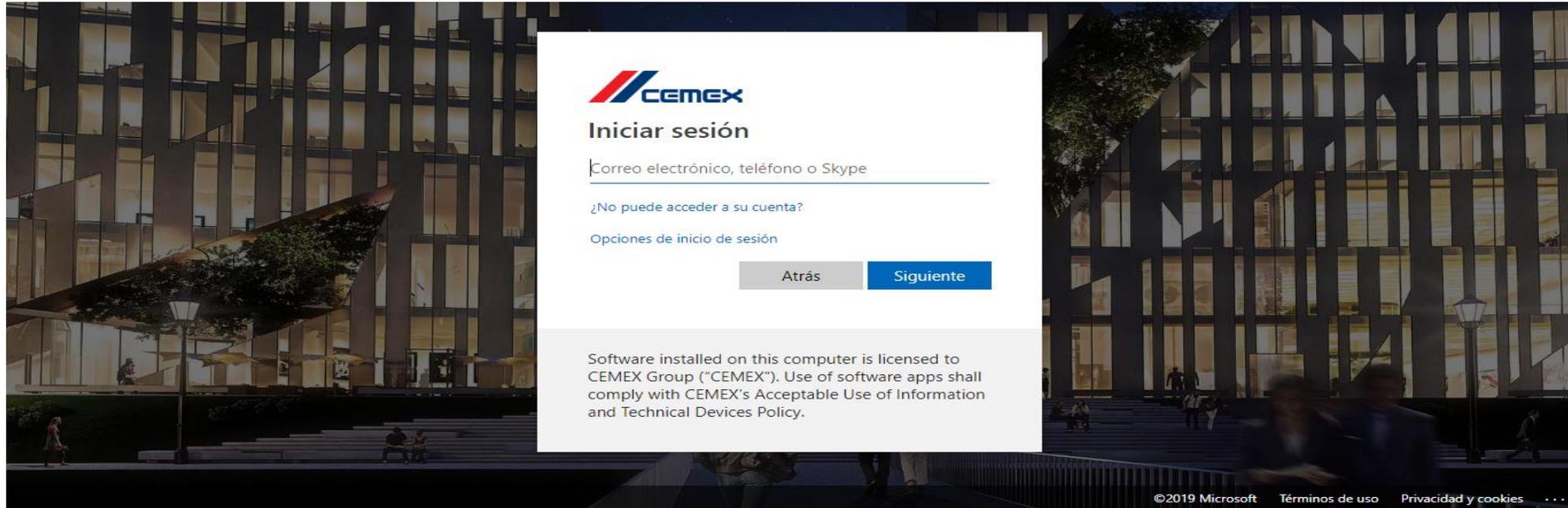


SAP Concur

Log in

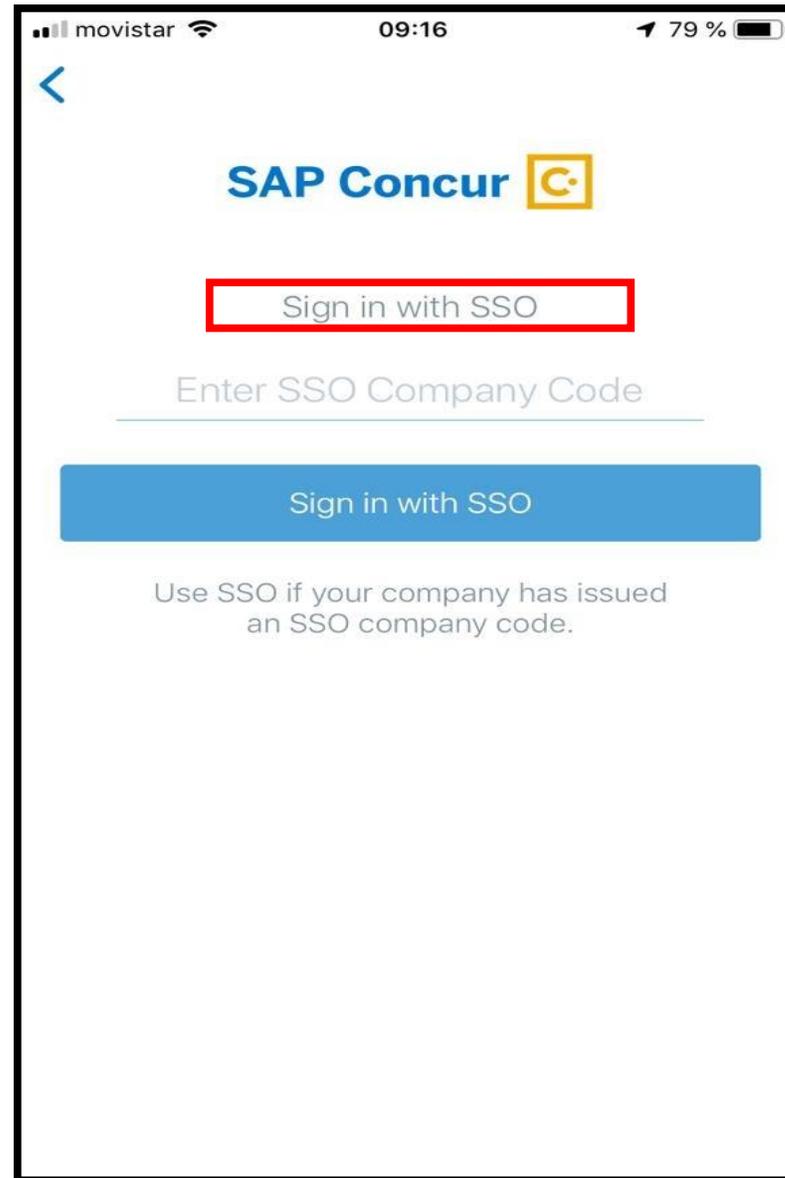
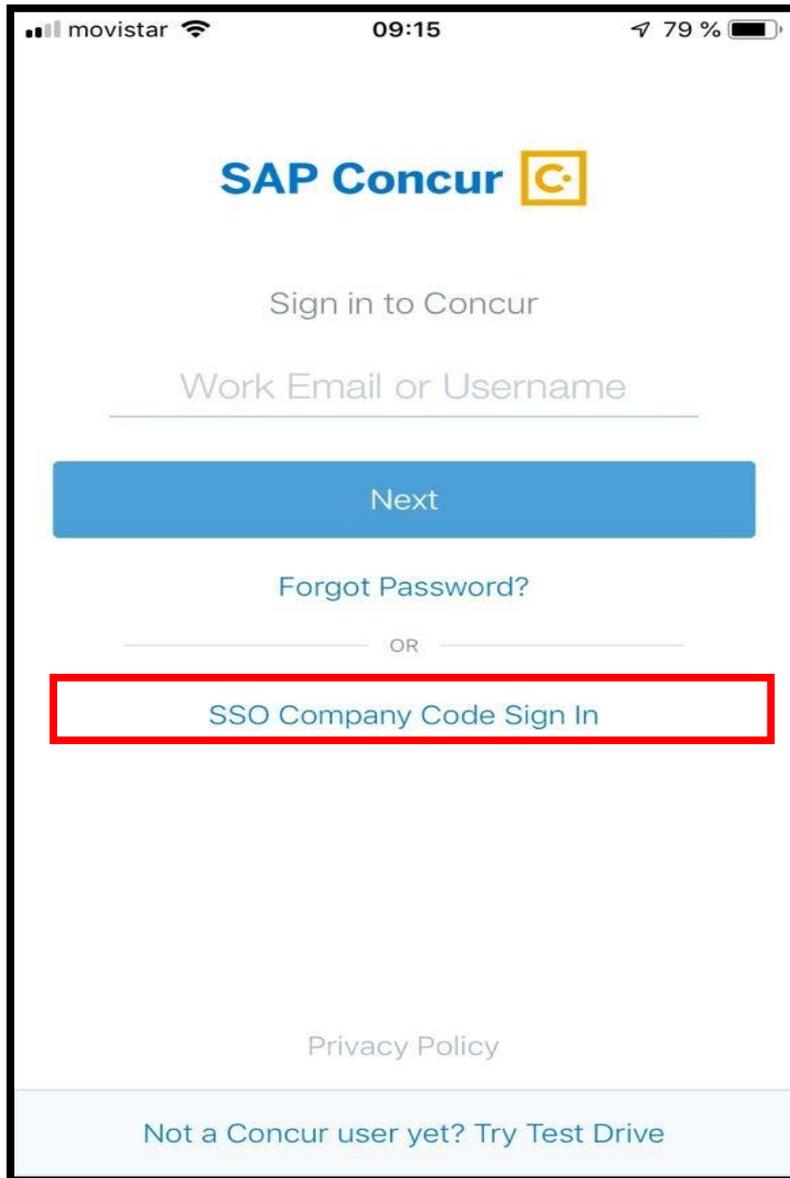
1. Log in to the web tool

1. Enter the following link in your Internet browser <https://www.concursolutions.com/UI/SSO/p0031135y4ki> and select it as Favorites
2. This link takes you to your CEMEX session. They will ask for your CEMEX account and password
3. You are already inside SAP Concur!



NOTE: You will not be able to log in with the Cemex network in Concur through the link www.concursolutions.com since Cemex security verification will not pass

2. Login to the mobile APP



To log in for the first time on the mobile phone, enter the company code SSO and not the email.

The SSO company code for all CEMEX employees is **9GABDN**. You can find this code in your profile settings from SAP Concur web.

2. Login to the mobile APP

The screenshot shows the SAP Concur web interface. At the top, there are navigation tabs for 'Requests', 'Expense', and 'App Centre'. The user is logged in as 'Processor SP Test', with a 'Profile' dropdown menu. The main content area is titled 'Concur Mobile' and provides instructions for managing expenses on a mobile device. A text input field contains the email 'processor.es.test@cemex.com' and a 'Get Started' button. Below this, there are instructions for signing in using a company code or username. The 'Company Code: 9GABDN' is highlighted with a red box and a circled '3'. The 'Concur Mobile Registration' link in the left sidebar is highlighted with a red box and a circled '2'. A callout box on the right shows the 'Profile Settings' menu with a circled '1' and a 'Sign Out' option. Below the callout, there is a section for 'Acting as other user' with a dropdown menu and 'Cancel' and 'Start Session' buttons. At the bottom right, a mobile app interface is shown with options for 'Trips', 'Expenses', 'Expense Claims', and 'Approvals'. A purple text box at the bottom right states: 'The code 9GABDN can be found in "Profile settings" in "Concur Mobile Registration"'. At the bottom center, there is a link to 'Download our free mobile app'.

2 Concur Mobile Registration

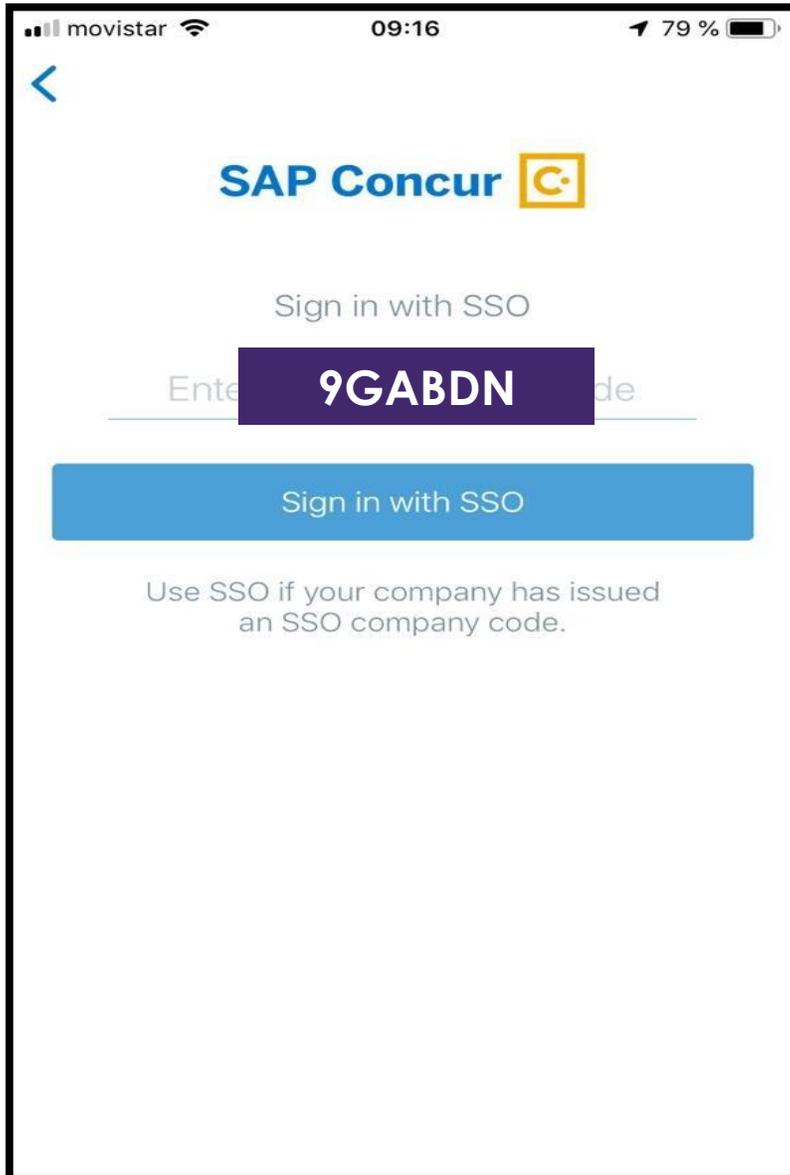
3 Company Code: 9GABDN

1 Profile Settings | Sign Out

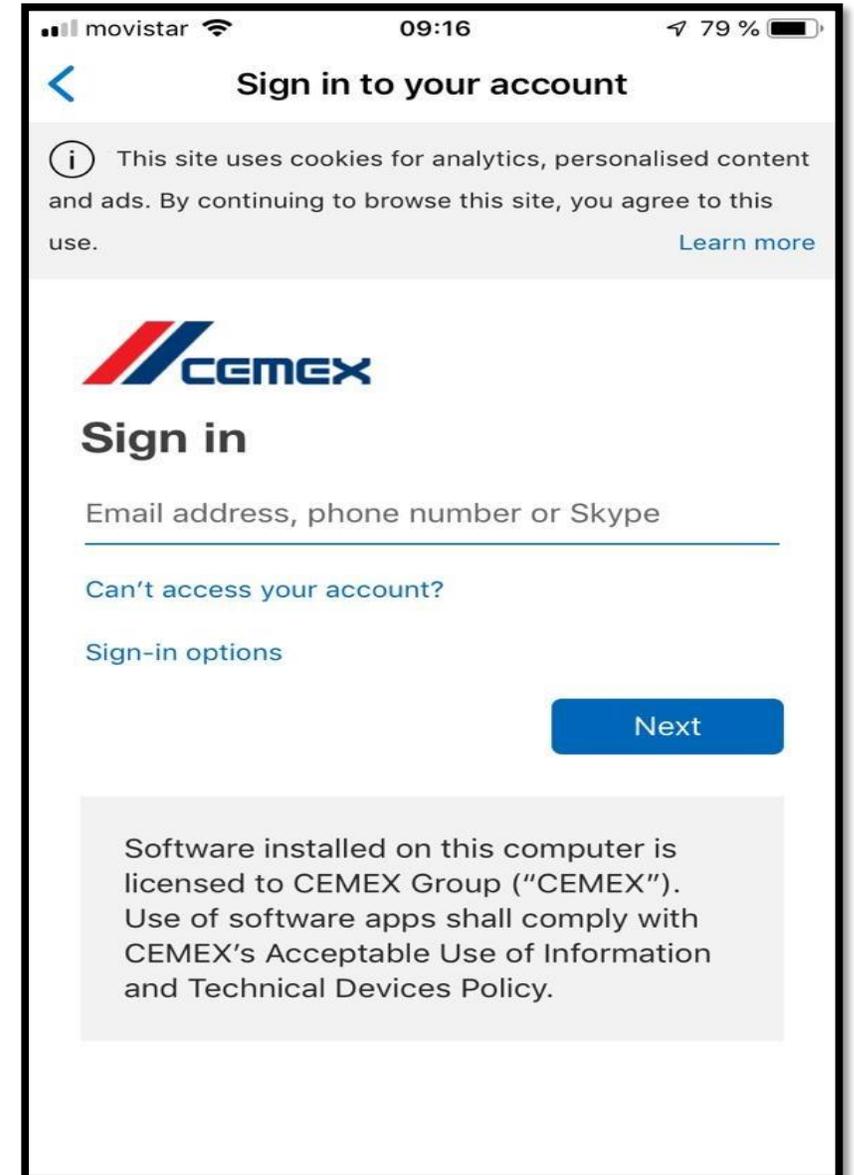
The code 9GABDN can be found in "Profile settings" in "Concur Mobile Registration"

Download our free mobile app

2. Login to the mobile APP



Enter email and password of CEMEX



THANK YOU