

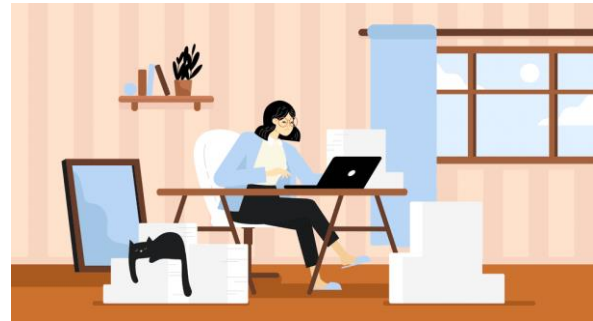
COVID-19 Update for UK Employees | 28/10/2020

Tax Relief for Working from Home

HMRC has launched a new online portal which allows employed workers to claim tax relief on additional expenses when they have been told to work from home by their employer to help stop the spread of coronavirus (COVID-19).

HMRC allows eligible tax-payers to claim up to £6 a week of household expenses without having to provide bills or paperwork to justify it. That doesn't mean you save £6 a week - you only save the tax you would have paid on it. That works out as £1.20 a week (around £62 a year) for a basic rate taxpayer, or £2.40 a week (around £124 a year) for a higher rate taxpayer.

HMRC have made the online service easy to use and they are encouraging people who are eligible to make a claim. Once the application has been approved, the online portal will adjust your tax code for the 2020 to 2021 tax year and notify CEMEX of the change, which means that you receive the tax relief directly through your salary.



Given that we expect that temporary homeworking arrangements could continue into the new year, it is worth taking a few minutes to make a claim. Visit the Government website [here](#).

Employee Assistance Programme

Don't forget that CEMEX offers all employees a free, confidential employee assistance programme, whatever your role in the business or location across the UK.

Lifestyle Support is easy to access, available 24/7 and can provide help and support with a wide range of issues or concerns such as family matters, debt, relationships, bereavement, depression and anxiety. If you have any worries please do speak to them; they are always there to help, no matter how big or small the concern.

We would also like to reassure employees that it is completely confidential; the programme is run by a separate provider and is not part of CEMEX; we don't receive any employee specific information from them. However, we know that a number of our employees have used the EAP for information, advice and counselling. Sometimes individuals are happy to tell us that they have used this service and feedback is always very positive.

The details for the programme can be found below – please do share this amongst your teams. It's important that we all feel able to ask for support if we are struggling or have any mental health concerns and we understand that sometimes it can be easier to talk things through with someone outside of our family, friends or work colleagues.

Employee Assistance Programme

Free, confidential support and counselling available for all employees

If you're worried about a work, family or personal issue then the Employee Assistance Programme can help, 24/7.

Support with everything from consumer rights to bereavement, depression & anxiety to childcare.

Visit www.lifestyle-support.co.uk (username: cemex / password: cemex) or call 0808 1682143

