

COVID-19 Update for UK Employees | 06/11/2020

Remember: All COVID-19 Cases Must be Recorded with H&S

We ask all employees and their managers to remember that all confirmed cases of Coronavirus must be notified to line managers and the Health & Safety team at the earliest opportunity. This procedure still applies to those who are working remotely, even if they do not need to be absent from work.

All COVID-19 related absences should also be logged via the dedicated online form, accessible [here](#), and record absences on SAP as you would do normally.

Self-Isolation – Reminder of Requirements

It is vital that all employees self-isolate in line with Government guidelines. Please ensure you self-isolate if:

- You have any symptoms of coronavirus (a high temperature, a new, continuous cough or a loss or change to your sense of smell or taste)
- You've tested positive for coronavirus – this means you have coronavirus
- You live with someone who has symptoms or tested positive
- Someone in your support bubble has symptoms or tested positive
- You're told to self-isolate by NHS Test and Trace or the NHS COVID-19 app
- You arrive in the UK from a country with a high coronavirus risk

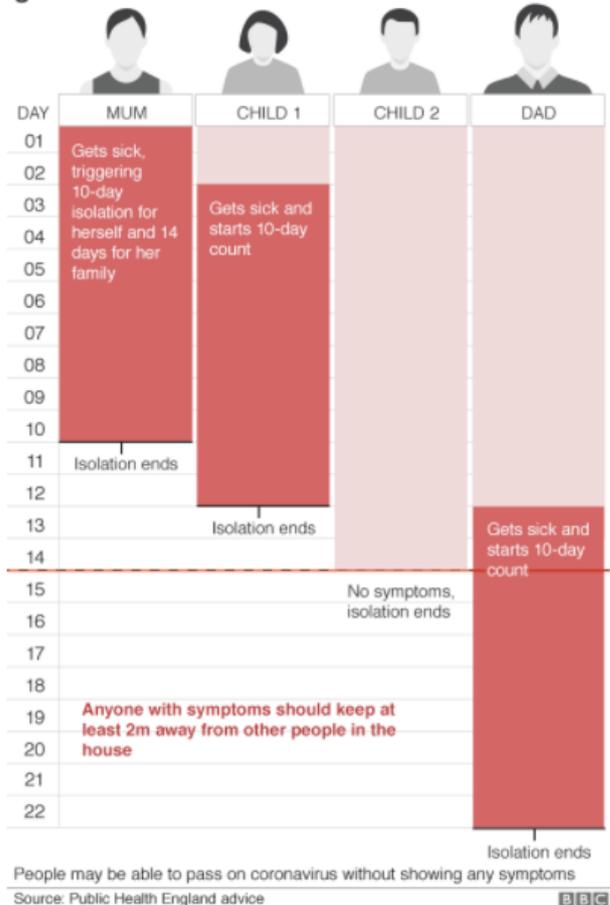
The amount of time you will need to isolate for will depend on if you have coronavirus or if you've been in close contact with someone who does. Find out more [here](#). Please note that in line with the above, you must self-isolate if you are waiting for the results of a Coronavirus test – it is not acceptable to take the test and return to work while you wait for results, even if you believe they will be negative.

Failure to follow self-isolation requirements puts your colleagues and those in the community at risk – please be considerate and look out for one another.

Update to Travel Corridors List

While we know most of us will not be travelling overseas currently, we should all remain aware of the weekly changes to the travel corridors list. All travellers from Denmark are required to quarantine for 14 days with immediate effect, while those travelling from Sweden and Germany will need to self-isolate for 14 days from 4am tomorrow morning (Saturday 7th November) as they will no longer be exempt from quarantine.

What happens if someone in your family gets sick?



Employee Assistance Programme

Free, confidential support and counselling available for all employees

If you're worried about a work, family or personal issue then the Employee Assistance Programme can help, 24/7.

Support with everything from consumer rights to bereavement, depression & anxiety to childcare.