

BRIEFING NOTE

MPA & British Precast Health & Safety Awards 21



- **8 Topic Awards**
- **Individual Recognition Awards**
- **Sir Frank Davies and John Crabbe Awards**
- **'The Fatal 6' Award**



MPA & British Precast Health and Safety Awards

Aggregates, Asphalt, Cement, Contracting, Dimension Stone, Lime, Precast Concrete, Mortar, Ready Mix, Recycling and Silica Sand

WHY ENTER?

Sharing good practice helps others to engage with health and safety improvement, to eliminate hazards in their workplace or to change unsafe behaviours. By sharing the good that we do we can all play a vital role in helping our industry achieve 'Vision Zero'.

The prestigious MPA & British Precast (MPA & BP) Health and Safety Awards are recognised both in the UK and internationally as an exemplar for showcasing and sharing safety innovations and good practice. Many of the awards highlighted in previous years have now been widely adopted across the mineral products industry for the benefit of all.

To enter the free MPA & BP Health and Safety Awards is a straight-forward and simple process. All that is required is the completion of a short form. The entries will be reviewed and judged by independent experts in their field.

All companies submitting an entry will be recognised in the awards ceremony and may enjoy the following benefits;

- Promotion of your entry across the industry – helping it become recognised best practice
- Recognition of your employee's contribution in improving your organisation's health and safety
- Reinforces your organisations' commitment to health, safety and wellbeing with employees and other stakeholders
- Supports promotional activity to your stakeholders and customers
- Enhances your organisation's credibility in the eyes of your peers
- Reinforces your organisations commitment to the Vision Zero health and safety values

WHO CAN ENTER?

MPA & BP welcomes entries from any organisation that can help make our industry healthier or safer. You may submit as many entries as you wish.

MPA & BP encourages entries from members and non-members, from SME's to multi-nationals, suppliers, contractors and consultants. Organisations can make joint entries.

An entry can be submitted from any level within an organisation provided the individual submitting the entry has the permission of their line management to do so.

All entries must reflect an initiative in the UK involving a product sector covered by either British Precast or MPA.

It is free to enter.

WHEN MUST YOU ENTER BY?

Topic and Individual Awards submitted by 21st May 2021

Sir Frank Davies & John Crabbe Awards submitted by 15th July 2021

WHAT ARE THE TOPICS FOR ENTRIES?

You can make an entry under the following 8 topics – a more detailed explanation of these topics is available on the following page.

Topics 1-6 broadly relate to activities associated with different stages in the life cycle of a product. The last 2 are more generic relating to initiatives that are normally cross company and have a greater emphasis on worker involvement, leadership, behavioural change, people management, communication and inclusion. Many of the topics below are closely aligned with 'The Fatal 6' but it is understood that not all entries will directly relate to them.

1. Safer production
2. Safer maintenance and housekeeping
3. Safer management of pedestrians and transport on-site
4. Safer handling of inbound and outbound materials
5. Safer transport and logistics
6. Safer operations at a contracting, construction or customer site
7. Safer through improvements in health and wellbeing
8. Safer together

WHAT IS REQUIRED TO ENTER?

We would emphasise that the most important thing is to make an entry and share your ideas because by engaging with the awards scheme you will be helping to make our industry safer for everyone.

Please be reassured that all entries will be considered regardless of presentation, word count or grammar.

Please complete a short, standard entry form with explanations of the following:

- a. Name of organisation submitting the entry and contact information
- b. What were the issues/problems/hazards/behaviour you were seeking to resolve/eliminate/mitigate/change?
- c. What you did and how the process was managed?
- d. What are the benefits and the evidence to support this
- e. How innovative is the initiative? Is this a new innovation or an enhancement of an existing idea?
- f. Do you have further development plans. How transferrable is this concept to other sites, companies or industry sectors

Support 'The Fatal 6' initiative by reviewing and acting on these high consequence hazards within your organisation:

1. Contact with moving machinery and isolation
2. Workplace transport and pedestrian interface
3. Work at height
4. Workplace Respirable Crystalline Silica
5. Struck by moving or falling object
6. Road Traffic Accidents

CAN I ADD SUPPORTING IMAGES/RESOURCES?

It would be helpful to support your entry with images, and if available, video clips (eg. using a mobile phone). If other resources are already available such as Powerpoint, PDFs, posters please feel free to submit these as well. The entry form provides further guidance on these sections.

WHERE CAN I OBTAIN AN ENTRY FORM AND WHAT HAPPENS NEXT?

- Download an entry form from www.safequarry.com or www.safeprecast.com, the entry form includes some helpful tips.
- When you have completed the form please forward it to entries@mpabpawards.org
- Your entry will be acknowledged and assigned a unique number. This will be included in your confirmation from MPA & BP
- MPA & BP reserves the right to re-assign an entry to a different topic if they feel this would be more appropriate.
- You will be informed by MPA & BP if you have been shortlisted and you may be contacted by a judge requesting a site visit or asking further questions
- Should you have any questions or want advice please contact help@mpabpawards.org

HOW WILL THE ENTRIES BE JUDGED?

Each category will be reviewed by an independent judge who is an expert in their field. The judges will use 5 key criteria to assess the forms, the best entries will be shortlisted for further review. If shortlisted, you may be contacted by the judge.

WHAT ARE THE CRITERIA THE JUDGES WILL USE?

The entries will be scored against the following 5 key criteria.

The weight assigned to these criteria may vary depending on the topic, this is detailed on the entry form.

The overall score achieved by the entry will determine whether it will be shortlisted for further evaluation.

1. What are the benefits?
2. How was the process managed?
3. How innovative/original is the solution/process/management system, concept?
4. How transferable is this within the company, industry or beyond?
5. The judges' view of the entry, the relevance to the topic, and quality of evidence provided etc.

IS THERE AN AWARD RELATING TO 'THE FATAL 6'?

Yes - there is a special award for this but you do not have to submit a separate entry form.

On each entry form, there is a tick box for you to state whether your entry relates to 'The Fatal 6' and if so, which one/s.

The judges will select those entries that have demonstrated the greatest potential to mitigate a hazard associated with 'The Fatal 6' and enter them for this award.

However, MPA & BP recognised that some entries may not be associated with 'The Fatal 6'. Entries will not be penalised for this.

WHAT AWARDS ARE THERE?

Topic Awards – Winner and Runner-up in each topic

If an entry is short-listed for a major award the topic judge may request a site visit, to see the subject of the entry and talk to the people involved. If an entry goes on to win a major award (Winner or runner-up in topic) entrants will be invited to take part in a video and other appropriate promotional activity (which may incur a cost) for use at the Award ceremony. Award winning entries will also feature in the MPA Sharing Good Practice Guide 2021.

'The Fatal 6' - New award

This is a new award that will be selected from the topic entries. The award will be given to the entry judged to have demonstrated the greatest potential to mitigate a hazard associated with 'The Fatal 6'.

The John Crabbe Trophy - (more than 250 employees)

A separate entry form is required submitted by a senior manager such as MD or Director. The award reflects a company's overall achievements in health and safety - **'the best of the best'**.

The Sir Frank Davies Trophy - (250 or fewer employees)

A separate entry form is required submitted by senior manager such as a the MD or a Director. The award reflects a company's overall achievements in health and safety and will be awarded to companies with 250 or fewer employees.

Young Leader - New award

Based on nominations from companies for employees **under 30 years of age on the 31st December 2020**. An opportunity to recognise individuals who have excelled by demonstrating leadership improving health and safety within their workplace. All that is required is a couple of paragraphs explaining why the individual has been nominated.

Individual recognition

Based on nominations from companies for employees who are 30 years old or over. An opportunity to recognise individuals who have excelled by demonstrating leadership improving health and safety within their workplace. All that is required is a couple of paragraphs explaining why the individual has been nominated.

WHERE AND WHEN IS THE AWARDS CEREMONY

The awards will be announced at The MPA & British Precast Health and Safety Conference. This is the premier event for health and safety within the mineral products industry that showcases the steps the industry is taking to move closer to the achievement of 'Vision Zero'.

Support 'The Fatal 6' initiative by reviewing and acting on these high consequence hazards within your organisation:

1. Contact with moving machinery and isolation
2. Workplace transport and pedestrian interface
3. Work at height
4. Workplace Respirable Crystalline Silica
5. Struck by moving or falling object
6. Road Traffic Accidents

Entry topics for the 2021 MPA and British Precast H&S Awards

Aggregates, Asphalt, Cement, Contracting, Dimension Stone, Lime, Precast Concrete, Mortar, Ready Mix, Recycling and Silica Sand

Please review these topics and consider under which topic your entry should be submitted. The short descriptions provide an indication of type of activities or initiatives that judges would expect to see submitted under this heading. Please contact Tony Entwistle at MPA or Amy Potter at British Precast should you wish to discuss your topic selection or need further advice.

1. Safer production



This section covers **extraction, manufacturing and processing**. An entry that describes a new innovation, engineering solution, system, control measure, change in a process/procedure, warning system or training programme that has made manufacturing or processing safer. This covers all activities involved in creating products e.g. from preparing for blast at a quarry to the manufacture of precast products.

Note: This section would also include **investments in new plant** – fixed and mobile

2. Safer maintenance and housekeeping



An entry that covers all aspects of maintenance or housekeeping across all product groups. E.g. this category would cover safer methods of carrying out a maintenance process, cleaning or an innovation that made a maintenance process unnecessary. Note: This might include a major shutdown or refit if not placed in classifications 2 or 8.

3. Safer management of pedestrians and transport on-site



An entry that relates to the safer management of people (employees, contractors, suppliers, customers and members of the public) and vehicles on-site. This could include site inductions, traffic management, pedestrian zones and control systems around an UK member operated site.

4. Safer handling of inbound and outbound materials



The unloading/delivery of materials to a site such as bitumen, fuel, aggregates or cement and their storage or the storage of finished products and their loading for transit such as precast products.

Note: This could include product testing.

5. Safer transport and logistics



An entry that relates to improving the safety of transport from the plant to the end user/customer site. This would include training of hauliers, safety devices on vehicles, measures to improve the safety of other road users, cars, vans, rail and waterborne transport.

6. Safer operations at a contracting, construction or customer site



The safer unloading, storage or handling of products at a customer/end user site.

OR

The delivery of services at a customer or construction site including on the highway. This section would include entries relating to **contracting, laying and installation of precast products**.

7. Safer through improvements in health and wellbeing



An entry that relates to initiatives that improve the health and well-being of people on site or company-wide. This could include management of mental health, diet, medicals, or possibly a hazard such as dust or chemicals if not more appropriately covered in an earlier topic.

8. Safer together



An entry where the main emphasis is on working together, leadership or behavioral change. It might include training programmes, safety days, communication programmes, cross site safety audits or similar initiatives. These entries would often be company-wide.

VISION ZERO
SAFE & WELL EVERY DAY

For further information or help please contact help@mpabpawards.org

Support 'The Fatal 6' initiative by reviewing and acting on these high consequence hazards within your organisation:

1. Contact with moving machinery and isolation 2. Workplace transport and pedestrian interface 3. Work at height 4. Workplace Respirable Crystalline Silica 5. Struck by moving or falling object 6. Road Traffic Accidents