

WE'X | Digital Citizenship

WORKING BETTER, LIVING BETTER

Work/personal time boundaries are becoming blurrier in this “always-on” era, potentially impacting our wellbeing, hence our productivity. Therefore, a culture of “Digital Citizenship” must exist to promote responsible use of digital technologies.

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Protecting
our
information

Respecting
our time

Recognizing
our right to
disconnect

Protect your and others information and personal data

Follow the highest standard to protect your privacy and data from cyber threats

- Read the Global Data Protection & Privacy Policy
- Enroll personal devices in the CEMEX Bring-Your-Own-Device program
- Use only Institutional digital tools & technology for work-related matters

Leverage digital technology to make the most out of your and others work time

Promote effective and efficient practices during collaboration hours

- Interactions with others: meetings only when needed, only with those who should be there, aim for 30 min, be present by turning the camera on, avoid distractions
- Manage your own right: Allow for focus time, turn off pop-up, avoid multi-tasking

Promote disconnection during non-working hours

Promote behaviors that allow being off-the-grid outside working hours

- Interactions with others: Avoid expectation of fulfilling non urgent work-related requests outside work hours, limit outgoing email traffic outside work hours
- Manage your own right: Inform others when you are taking Time-off, talk with your Supervisor and team about your timing preferences