

SLIPS
TRIPS
& FALLS



STOP THINK ACT



CEMEX EMEA Campaign to Prevent “Slips Trips & Falls” 2022



Dear Managers,

From July to November we will implement an interactive ‘Slips, Trips & Falls’ prevention campaign.

The intention is to focus actions on four topics associated with significant slip, trip and falls risks:

- **July / August: Stairs and Floors**
- **September: Housekeeping Outside**
- **October: Housekeeping Inside**
- **November: Lighting**

Involvement of teams will be promoted using ‘hazard spotting’ activities.

In parallel, during that period, posters will be provided to alert employees to the importance of safe behaviours to minimise risk.

While improving our sites, this is also an opportunity to standardise the appearance of sites (good practices will be shared).

Thanks for your collaboration.

SUMMER Stairs & Floors

SEPTEMBER Outside Housekeeping

OCTOBER Inside Housekeeping

NOVEMBER Lighting Quality





Focus on... Outside Housekeeping



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Outside Housekeeping | September 2022



Remember: Housekeeping is not a minor issue

- ☐ We know our teams work hard and are passionate about what they do
- ☐ However, poor housekeeping can let a site down – it gives the impression of a lack of care and attention and a poor culture
- ☐ Visitors could question the commitment of the team
- ☐ Poor housekeeping can also impact morale and our sense of pride
- ☐ And not only that – poor housekeeping has serious health & safety implications! It creates risks and could cause accidents.



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This month, we are asking teams to:

- ❑ Complete “hazard spotting” activities on each site associated with outside housekeeping to identify any issues & create a NMHA for each
 - ❑ Walk the regular routes – what hazards do you spot?
 - ❑ Check well-identified paths and passages
 - ❑ Make preparations for adverse weather later in the year, providing necessary equipment and grit salt for snow and ice
 - ❑ Produce before and after posters to highlight improvements
- ❑ Identify areas where there is regular spillage or poor housekeeping, consider how it can be prevented at source
- ❑ Ask the team to check their safety boots are in good condition, with good grip, and can be laced to the top to provide ankle protection
- ❑ Going further with 5S methodology
- ❑ Remind the team that housekeeping issues are not minor, and should be reported as a NMHA if applicable
- ❑ Ensure site inspection schemes include formal housekeeping checks (exterior and interior) at least quarterly



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Going deeper... remember 5S!

- ❑ Are you using 5S methodology on your site?
- ❑ 5S results in a workplace that is clean, uncluttered, safe, and well organised, to help reduce waste and optimise productivity
- ❑ Work through the below steps with your team:
 - ❑ **Sort** – Eliminate whatever is not needed by separating needed tools, parts, and instructions from unneeded materials.
 - ❑ **Set in order** – Organise whatever remains by neatly arranging and identifying parts and tools for ease of use.
 - ❑ **Shine** – Clean the work area by conducting a clean-up campaign.
 - ❑ **Standardise** – Schedule regular cleaning and maintenance by conducting the first three S daily.
 - ❑ **Sustain** – Make 5S a way of life by forming the habit of always following the first four S’s.



STOP THINK ACT



CEMEX
“Slips Trips & Falls” Campaign - Housekeeping
Examples from the EMEA Region



GOOD



BAD



CEMEX

“Slips Trips & Falls” Campaign - Housekeeping Posters



WOULD YOU LEAVE YOUR HOME LIKE THIS? THE JOB ISN'T DONE UNTIL IT IS TIDY

Keeping our sites clear of hazards is an important part of doing a good job and looking out for others.

Before you finish for the day, take a look around and make sure all outside housekeeping is in order.

KEEP STANDARDS HIGH AND STAY SAFE

WHAT DOES YOUR SITE SAY ABOUT YOU? ARE YOU LIKE THIS AT HOME?

Poor outside housekeeping lets a site down – it shows lack of care and attention and poorly reflects our work culture. Would you want your house to look like this?

It also creates risks and could cause accidents.

Take a walk on your site and see how many hazards you spot. Take care of others by taking care of your site.

KEEP STANDARDS HIGH AND STAY SAFE

ARE YOU HELPING US EXCEED OUR STANDARDS?

We expect a high level of outside housekeeping at our site, and we all play a part to keep things tidy, and therefore safe.

BEFORE

Add Images Here

AFTER

Add Images Here

KEEP STANDARDS HIGH AND STAY SAFE

ARE YOU USING 5S TO KEEP YOUR SITE SAFE & TIDY?

5S results in a workplace that is clean, uncluttered, safe, and well organised, to help reduce waste and optimise productivity

Follow the below steps:

- Sort
- Set in Order
- Shine
- Standardize
- Sustain

KEEP STANDARDS HIGH AND STAY SAFE

ARE YOU HELPING SET HIGH STANDARDS? ARE YOU PROUD TO BE HERE?

We expect a high level of outside housekeeping at our sites, and we all play a part to keep things tidy, and safe.

These examples show what a difference a clear up can make.

Take pride in where you work and look out for others by taking care of your site.

BEFORE

Add Image Here

AFTER

Add Image Here

KEEP STANDARDS HIGH AND STAY SAFE



**Remember –
the higher
standards we
set, the more
we achieve!**

