

TAKE 5

FOCUS SHEET - MARCH 2023



During March, we would like you to spend time together as a team reflecting on Take 5 and the important role it plays in our operations.

To help with this, we have created three short videos, one per month between March - May. We ask each team to watch and discuss the video together using the talking points below as a guide.

We would love to hear your feedback on the videos and the discussions you have as a team! Please share any comments you have with your Health & Safety representative.

MARCH FOCUS: TAKE 5

As a team, get together for between half an hour and an hour in a suitable location. Start by watching the film and then have a short discussion about Take 5.

TALKING POINTS

- **When do you think a Take 5 is needed?**
- **What type of tasks may require a Take 5?**
- **What should be done in a Take 5?**
- **Can you do a Take 5 on your own?**
- **If you identify a risk, what should you do?**
- **Are there any barriers to using Take 5? How can we overcome them?**
- **How can we make Take 5 a habit?**

NEXT STEPS

- Practise doing a Take 5, identify the risks, think about the associated control measures.
- As you go about your day remember "We don't let anything go". Be sure to "Step In" systematically, in case of danger, deviation or even doubt.
- Remember: we stand together, we systematically intervene, even in the case of a minor deviation.
- Make this Take 5 mobilisation last throughout March by systematically interacting individually or as a team on Take 5.
- Make this Take 5 campaign part of your meetings, conversations and interactions throughout March
- Consider having a weekly review of the campaign with your team
- Consider using the Take 5 training package if you feel a refresher is needed and utilise the posters to further promote it at your site.



STOP THINK ACT

