

Your Safe Cyber Top 10



- ✓ Log off / lock your keyboard when away from your computer.



- ✓ Practice good password security; never share or leave your password unsecure.



- ✓ Do not insert USB sticks or other memory media where you can't be sure of the device history. Only use Cemex allocated USB or memory media.



- ✓ Collect printing promptly. Use 'Private Print' or 'Follow Me' for sensitive documents.



- ✓ Do not connect unauthorised devices including mobile phones.



- ✓ Avoid connecting to unsecured public Wi-Fi (e.g. Airports and Hotels) ALWAYS use the VPN.



- ✓ Prevent your screen from being viewed in public; consider using a protective screen.



- ✓ Always keep your laptop secure when not in use.



- ✓ Beware of phishing emails; *'Think before you click!'*



- ✓ Do not download unauthorised apps or software.

Our Security is in your hands - if in doubt ASK!