

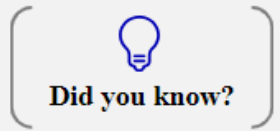
“Set up of a new vendor and standard payment terms “

Information Document



1. Vendor must exist in SAP

Important step in the P2P process before making an agreement with a new vendor is to ...



Purchase orders are created with the **payment term** established in **Master Data**.

Please ensure that the information is accurate before submitting the PO.

⇒ Request Payment term changes has to be done via VMD team

Contact for inquiries		Training resources	SLA
Overall inquiries	Gb-vendorhelpdesk@cuk@cemex.com		2 business days
CAVI inquiries	Gb-vendorhelpdesk@cuk@cemex.com	Home (sharepoint.com)	2 business days



General policy and standard payment terms

4. GENERAL POLICY

4.1 Minimum Payment Terms

CEMEX defines minimum payment term conditions for suppliers that supply goods and / or services to the Company mentioned above. These conditions are defined based on the types of general suppliers:

	Minimum Payment Terms Europe							
	Germany	Spain	Poland	United Kingdom	France	Czech R.	Croatia	
Type of Supplier								
Services	30 Days Net	60 Days Net	60 Days Net	90 Days End of Month of Invoice	60 days net or 45 days end of month of Invoice	60 Days Net	90 Days Net	
Goods						60 Days Net	60 Days Net	
Raw Materials					30 Days Net			
Projects (goods)					60 Days Net	30 Days Net		
Vessels								
Rail				45 Days Net (UK Only)			60 Days Net	
Haulers /IHC's								
Haulers				60 Days Net (UK Only)				
Energy / Fuels				30 Days Net				

Note: Local practices that comply with this policy will continue to apply.

CX buyers & negotiators are responsible to inform their vendors about CX standard payment terms, exceptions and further coordination in this matter (not Accounts Payable team)