## P2P – Query Matrix

P2P (Purchase to Pay)

What?

Have a query?
Support team contacts
(will get issued a service
call number)

No resolution?
Escalation Contacts
(must have service call number)

T&E

All queries relating to expenses & Concur

Search 'T&E' in mail addresses Or GB-T-and-E-Claims gb-ssctandeclaims@cemex.com

Alan Venning Alan.venning@cemex.com

Accounts Payable queries

All queries relating to vendor Invoices and payments \*\*



Search 'vendor query' in mail addresses Or NCR Vendor Recon (ncrvendor.recon@cemex.com)

Tomas Hozik
Tomas.hozik@cemex.com

Vendor Set Up

All queries relating to onboarding of vendors and CAVI



Search 'vendor helpdesk' in mail addresses

Luis Carlos (luiscarlos.elizondo@cemex.com)

Pcard

All queries relating to Pcards



Search 'pcardhelp' in mail addresses

<u>Gb-pcardhelpdeskssc@cemex.com</u>

Gb-vendorhelpdesksscuk@cemex.com

Alan Venning @cemex.com

<sup>\*\*</sup> Note all Vendor invoices must be sent for scanning & onward processing to <u>UK.supplierinvoices@cemex.com</u> which is a no reply email address