CEMEX

Intelex Guide On NMHA's

Zero4Life

Contents

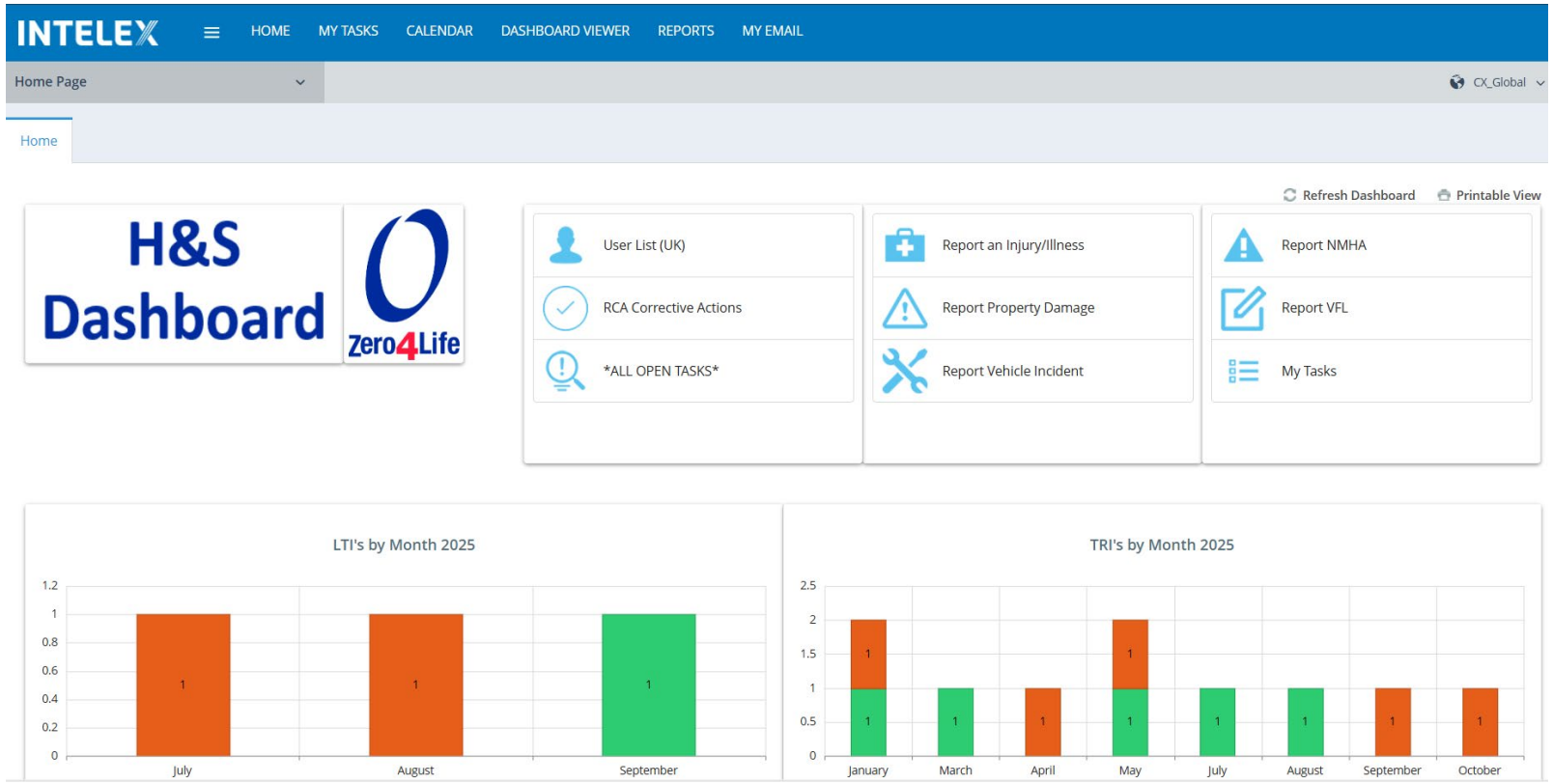
1. How to log in – Desktop
2. Raising a NMHA- Desktop
3. Viewing a NMHA - Desktop
4. Closing a NMHA - Desktop
5. How to log in – Mobile
6. Registering a NMHA - Mobile

How to Log in:

Follow this link :

[Home : Home Page : Intelex 6.6.14.0]

Intelex will automatically log you in.

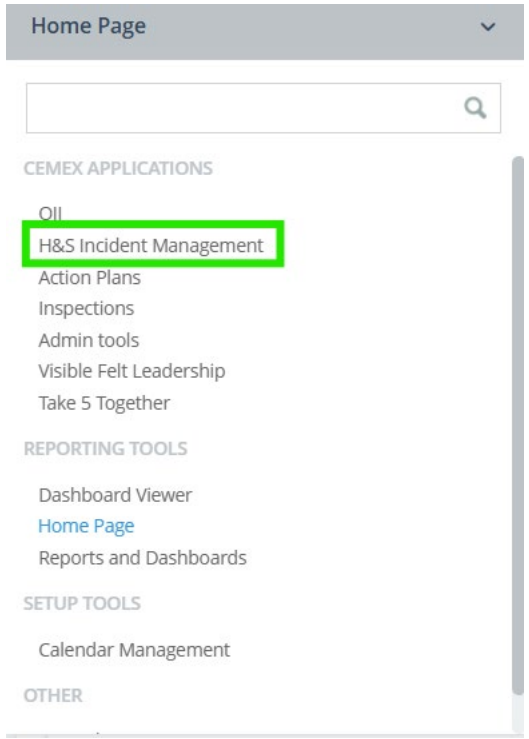


Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

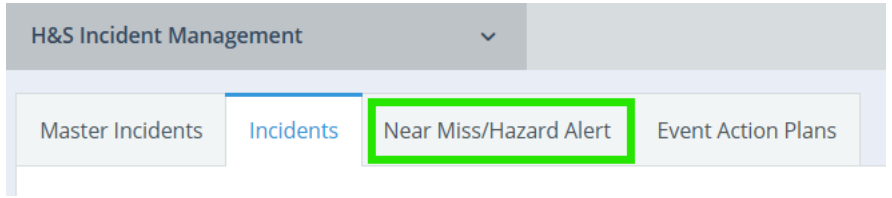
NMHA

Raising a NMHA

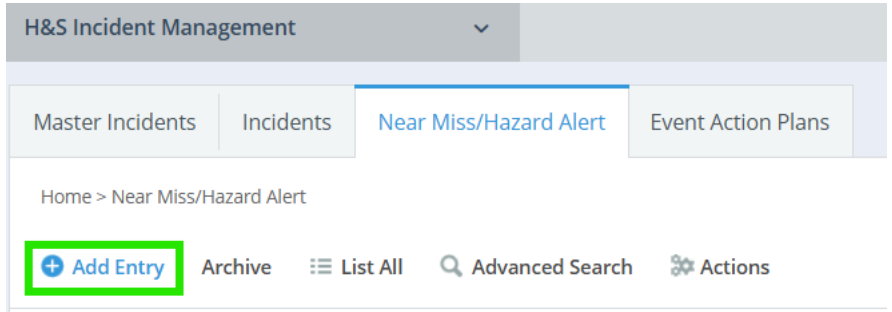
Step 1 – Click the Dropdown on the top left-hand side of the page and select 'H&S Incident Management'



Step 2 – Select 'Near Miss/ Hazard Alert'

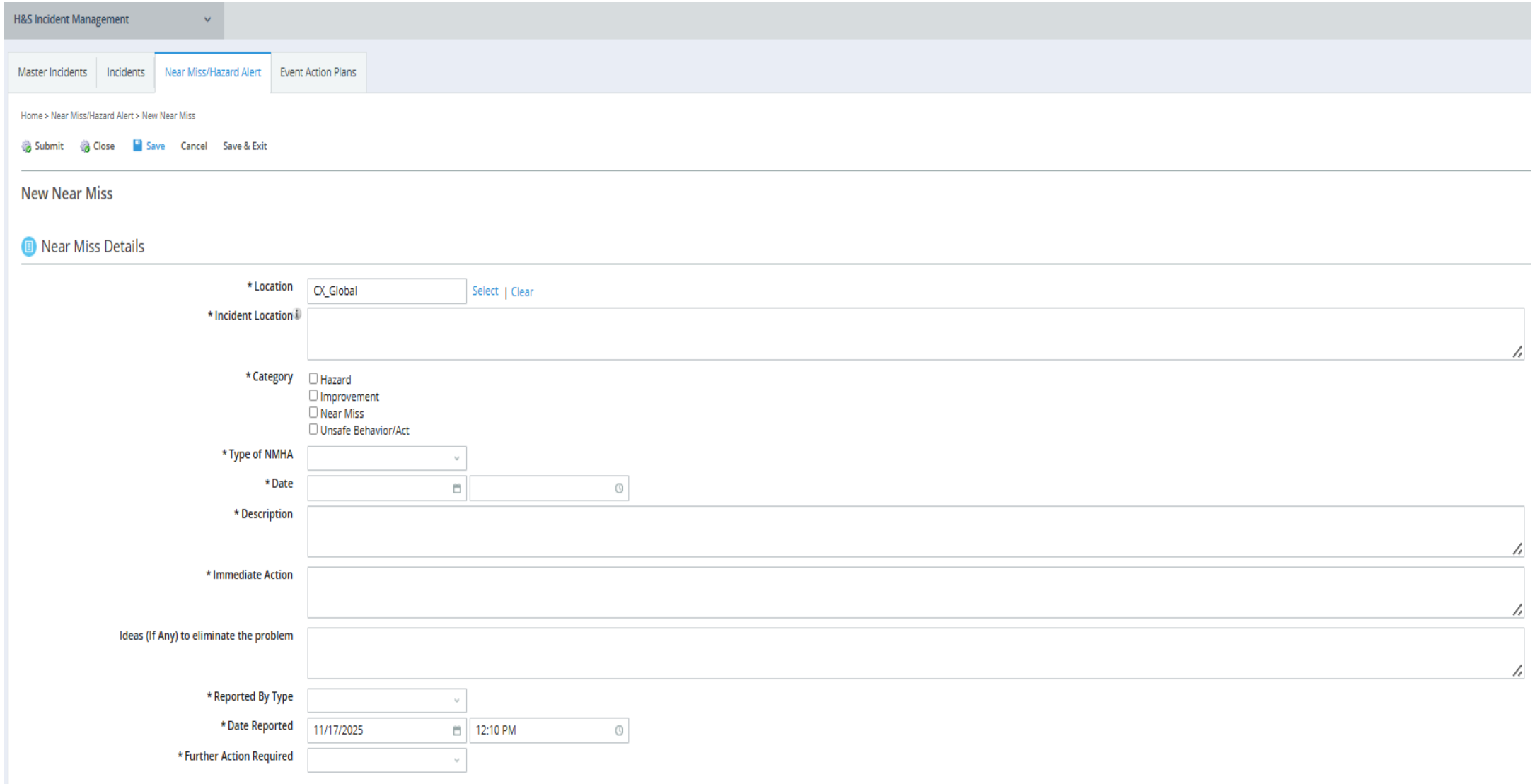


Step 3 – Select 'Add Entry'



Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

Step 4 – Fill out the NMHA details

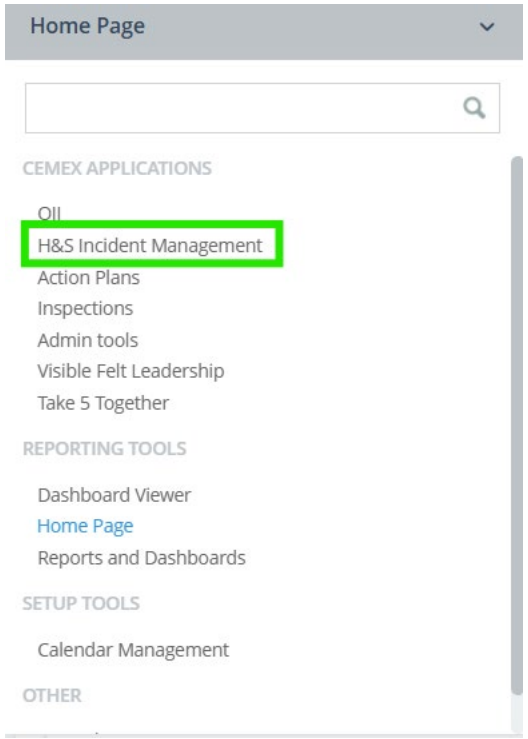


Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

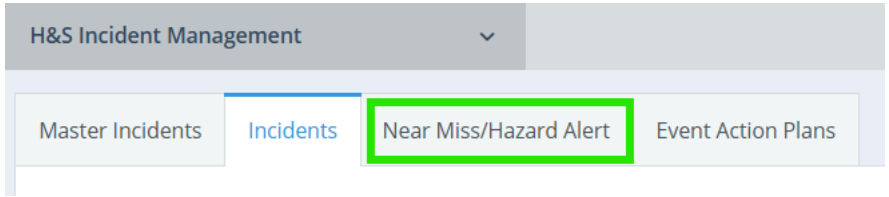
NMHA

Viewing a NMHA

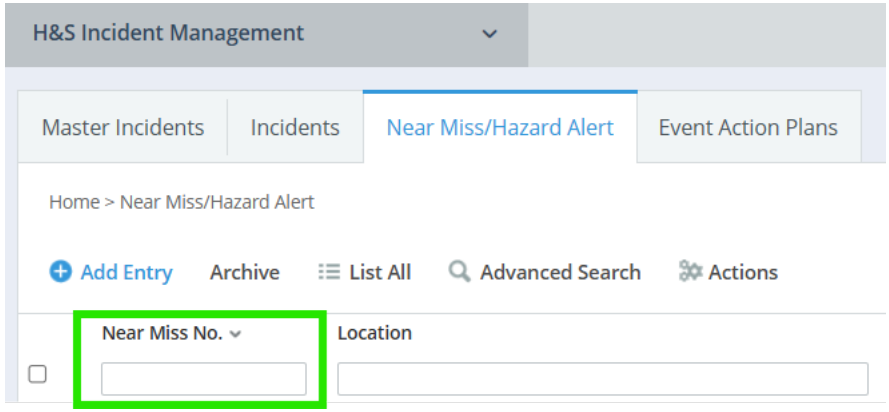
Step 1 – Click the Dropdown on the top left-hand side of the page and select 'H&S Incident Management'



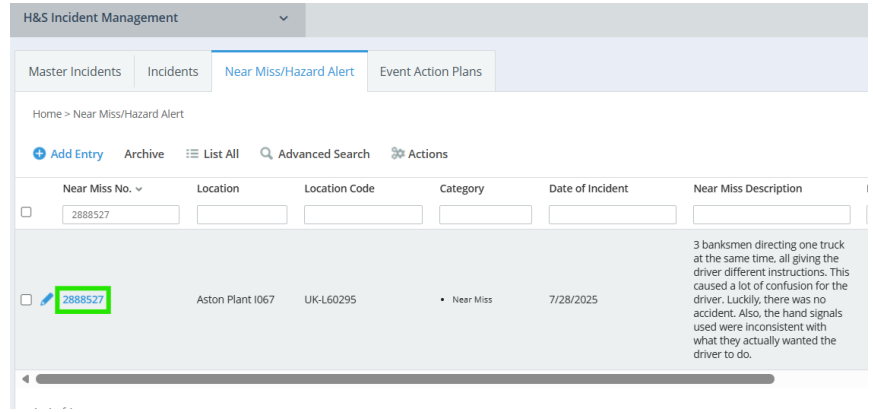
Step 2 – Select 'Near Miss/ Hazard Alert'



Step 3 – Search for the NMHA No.



Step 4 – Click onto the NMHA you would like to view



You can now view all details for the NMHA selected

Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

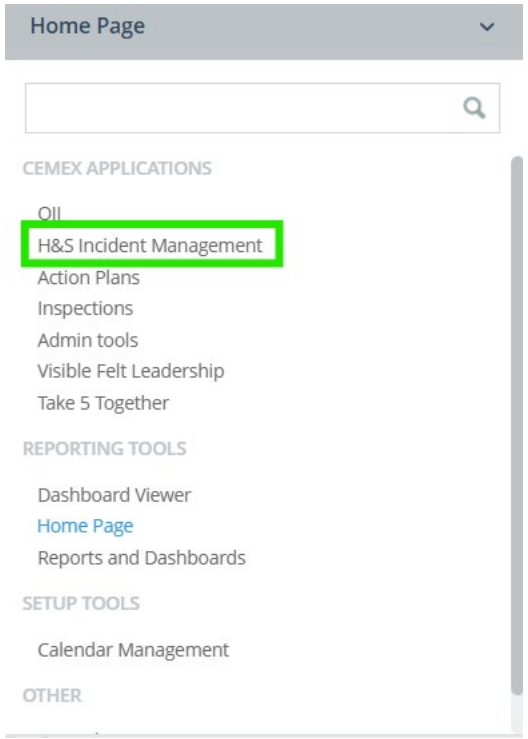
CEMEX

Zero4Life

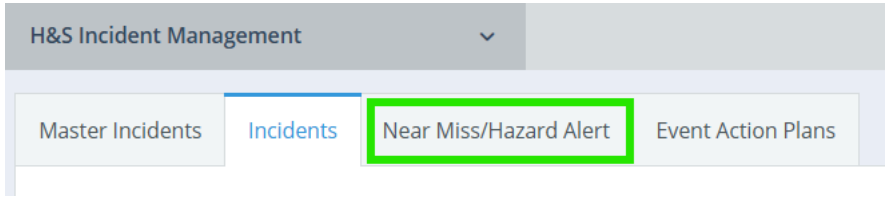
NMHA

Closing a NMHA

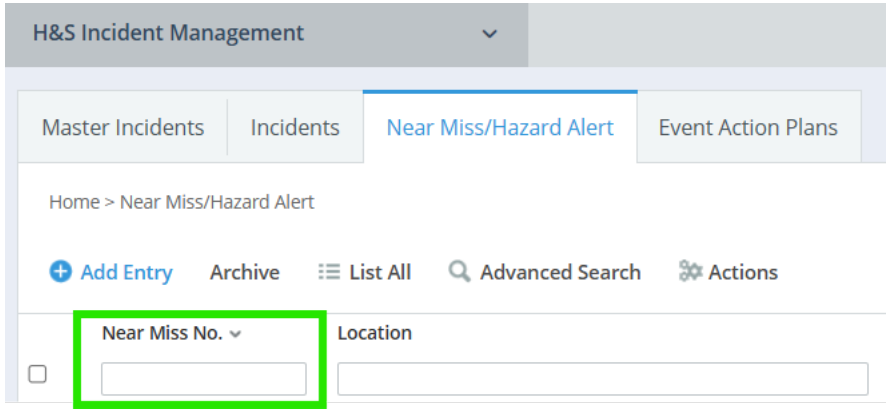
Step 1 – Click the Dropdown on the top left-hand side of the page and select ‘H&S Incident Management’



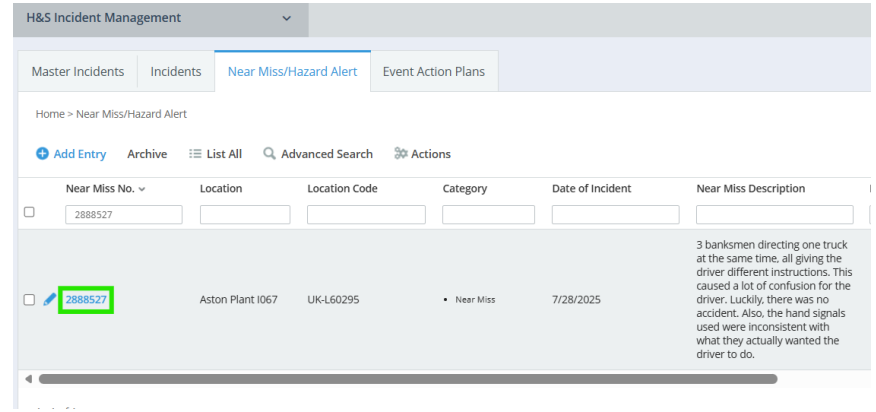
Step 2 – Select ‘Near Miss/ Hazard Alert’



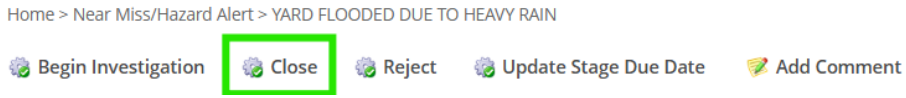
Step 3 – Search for the NMHA No. you would like to close



Step 4 – Click onto the NMHA you would like to close



Step 5 – Close here



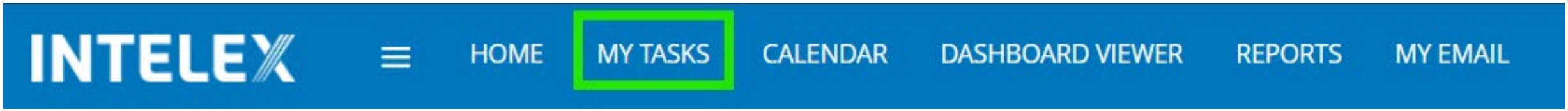
Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

CEMEX

Zero4Life

My Tasks

You can access any NMHA assigned to you quicker, by selecting ‘My Tasks’ :



Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

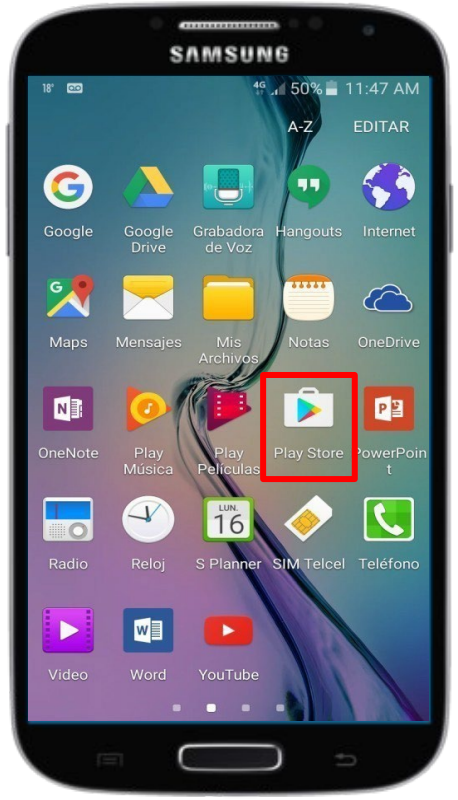
Intelex Mobile App

Copyright © 2025 Cemex Innovation Holding Ltd.,
Switzerland. All rights reserved

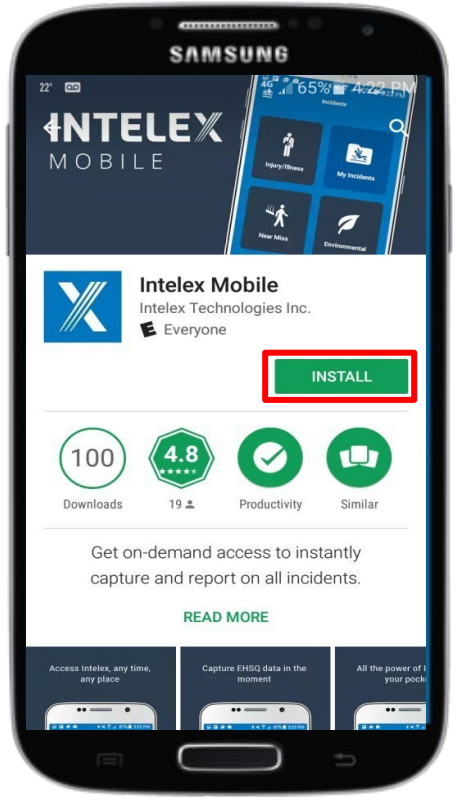
Zero4Life

How to download Intelex for Android devices:

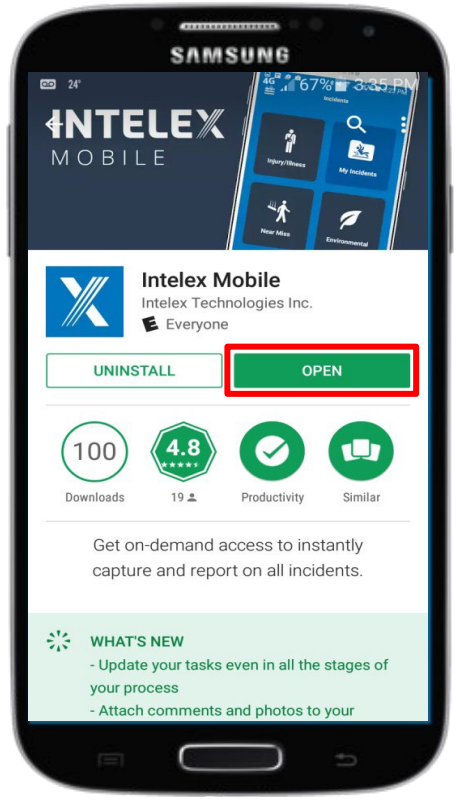
1. Click on Play Store and search for the INTELEX mobile app



2. Click on the **Install** button



3. Click on **Open** to enter to the application



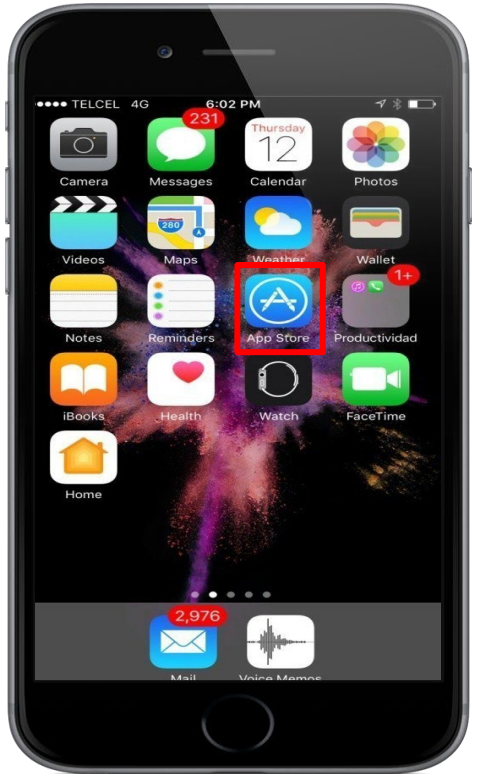
Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

CEMEX

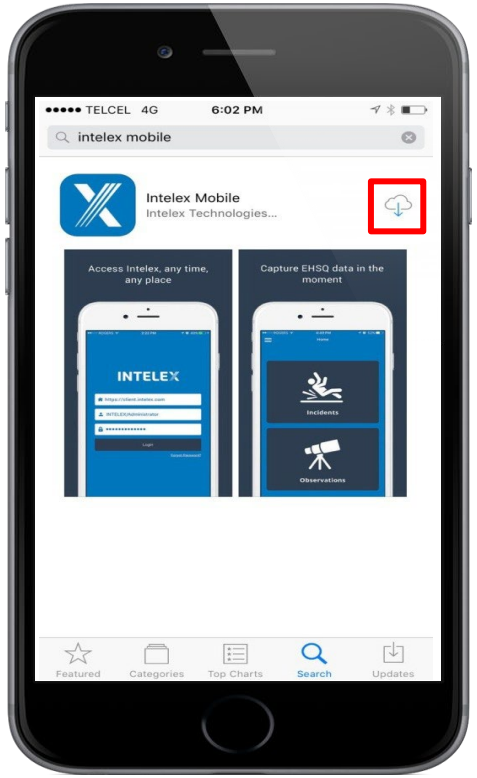
Zero4Life

How to download Intelex for IOS devices:

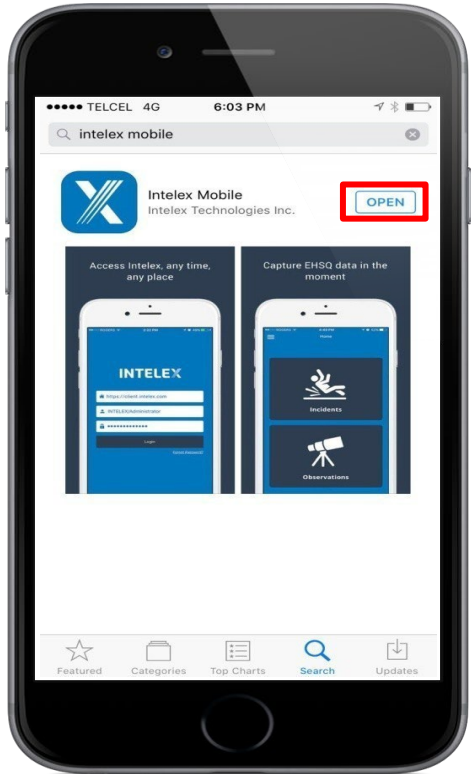
1. Click on App Store and search for the INTELEX mobile app



2. Click on the **Install** button



3. Click on **Open** to enter to the application



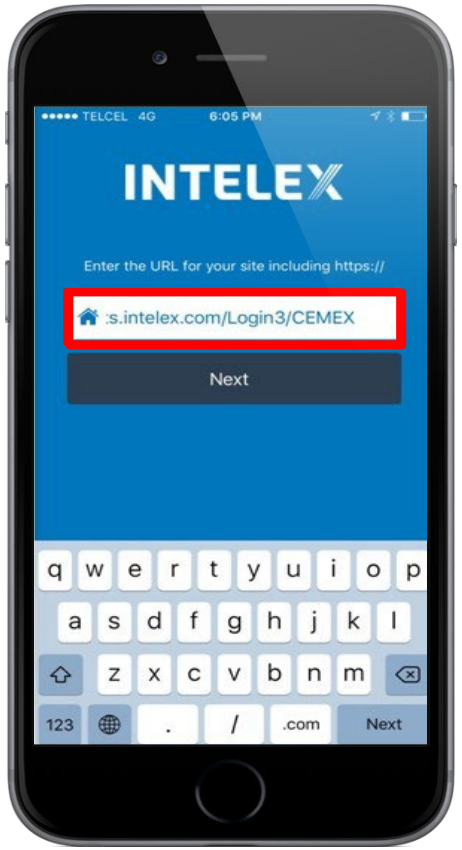
Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

CEMEX

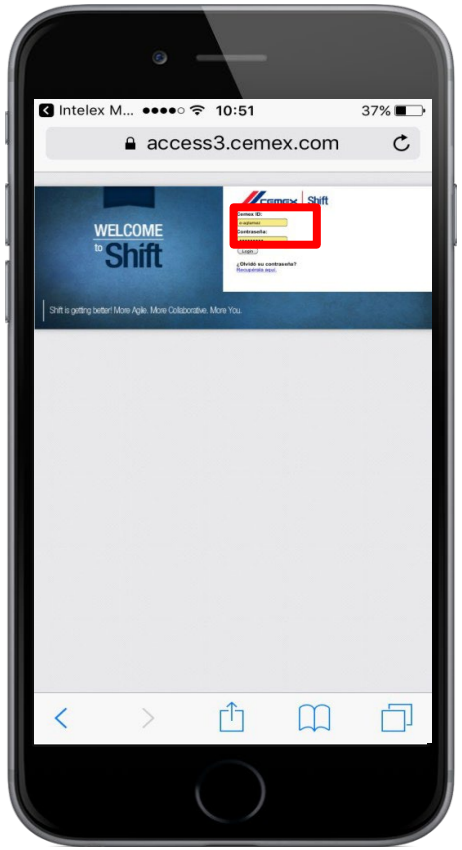
Zero4Life

How to download Log In to the Intelex app:

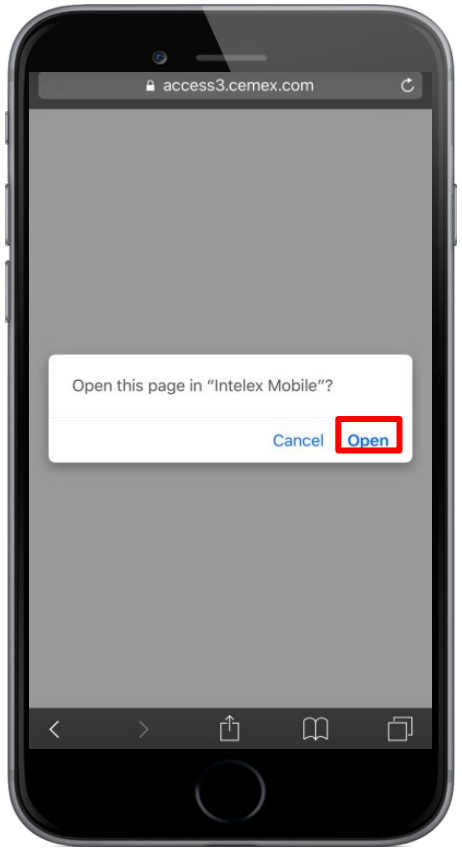
1. Enter the address (caps sensitive): https://global.intelex.com/Login3/CEMEX and press the “Next” button



2. The Single Sign On functionality is enabled, enter your CEMEX ID and password and press **“Login”**



3. If the following message is shown: “Open this page in Intelex Mobile”, please press **“Open”**



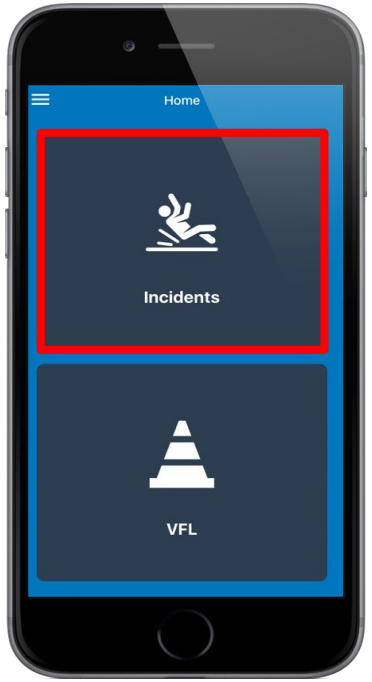
Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

CEMEX

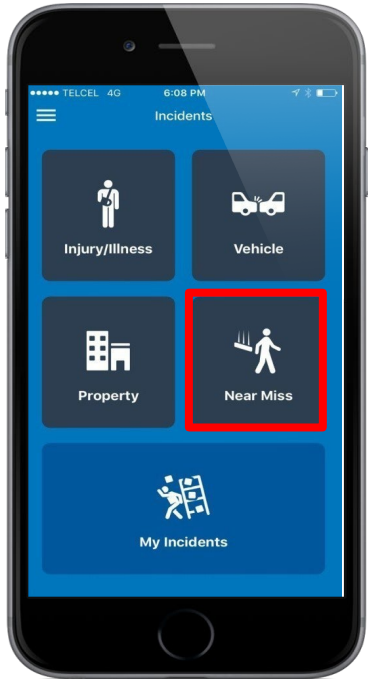
Zero4Life

How to register a Near Miss:

1. From the home screen, select **Incidents**



2. Then select **Near Miss**



Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

CEMEX

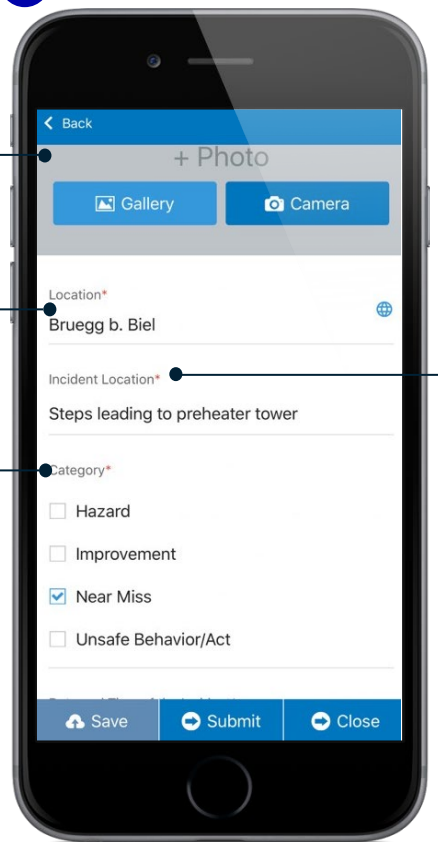
Zero4Life

+Photo
Choose a picture from your gallery or open the camera to take a picture

Location
Select the CX Site where the near miss occurred (office, plant..etc.)

Category
Select either it is a Hazard, Improvement, Near Miss or Unsafe Behavior Act

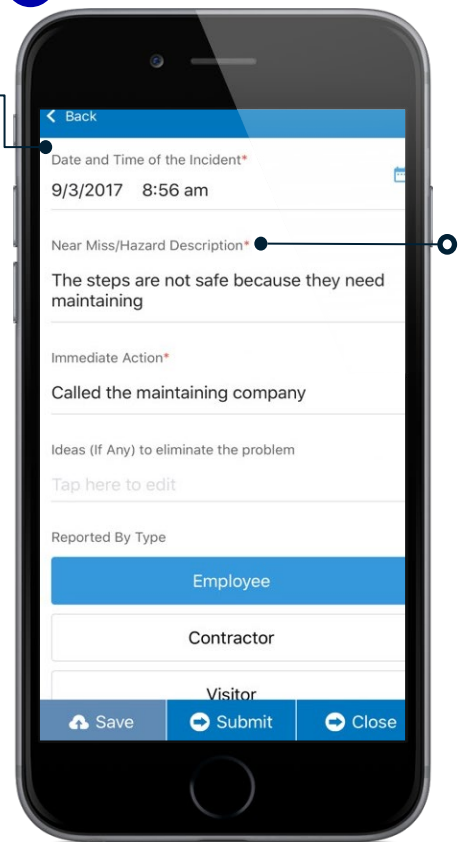
3



Incident Location
Describe exact location where the near miss occurred Ex. Steps leading to preheater tower

Date and Time of the Incident
Choose the date and time of the incident

4

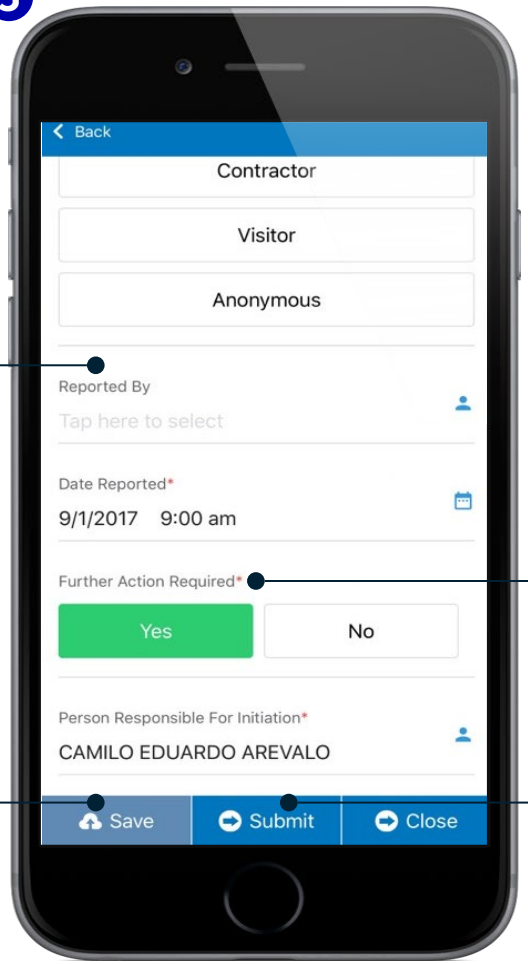


Near Miss Description
Describe what happened

Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

CEMEX Zero4Life

5



Reported By
Look for the person that is reporting the Near Miss

Save
Save your information.
Choose this option if you selected **No** in **Further Action Required.**

Further Action Required
Determine if further action is required and complete the form.
If **yes,** select the person responsible for initiation and then **Submit**.
If **no** continue to **Save**.

Submit
Submit to notify the responsible people via e-mail.
Choose this option if you marked **Yes in Further action Required.** The person selected as responsible for initiation will be notified by e-mail.

Copyright © 2025 Cemex Innovation Holding Ltd., Switzerland. All rights reserved

CEMEX

Zero4Life

CEMEX