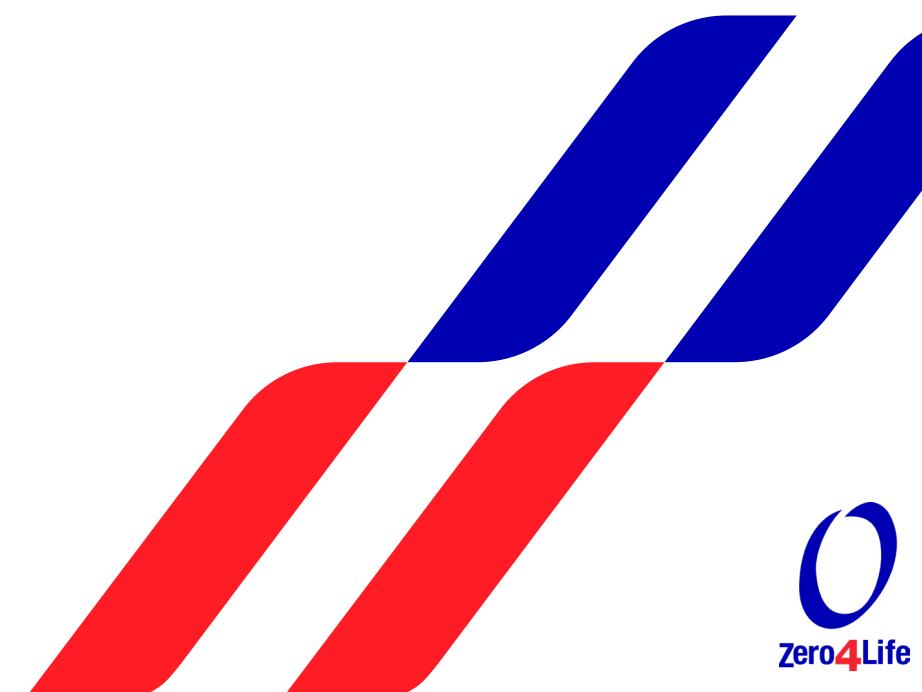




Intelex Guide On Inspections & Actions

Contents

1. Closing an Inspection- Desktop
2. Closing an Inspection - App
3. Closing an Action - Desktop



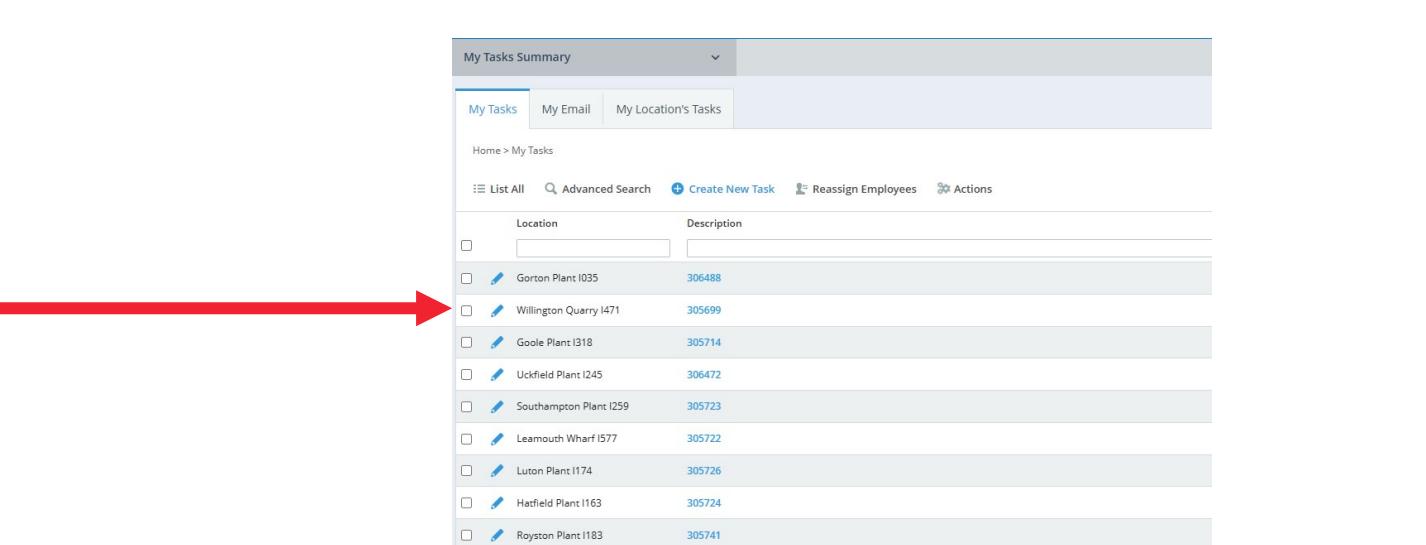
Inspections

Closing an Inspection

Step 1 – Click ‘My Tasks’

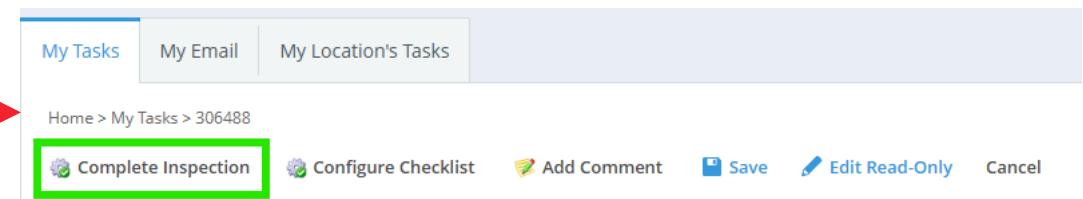


Step 2 – Select the Inspection you would like to complete



| Location | Description |
|--------------------------|-------------------------------|
| <input type="checkbox"/> | Gorton Plant I035 306488 |
| <input type="checkbox"/> | Willington Quarry I471 305699 |
| <input type="checkbox"/> | Goole Plant I318 305714 |
| <input type="checkbox"/> | Uckfield Plant I245 306472 |
| <input type="checkbox"/> | Southampton Plant I259 305723 |
| <input type="checkbox"/> | Leamouth Wharf I577 305722 |
| <input type="checkbox"/> | Luton Plant I174 305726 |
| <input type="checkbox"/> | Hatfield Plant I163 305724 |
| <input type="checkbox"/> | Royston Plant I183 305741 |

Step 3 – Click ‘Complete Inspection’



My Tasks My Email My Location's Tasks

Home > My Tasks > 306488

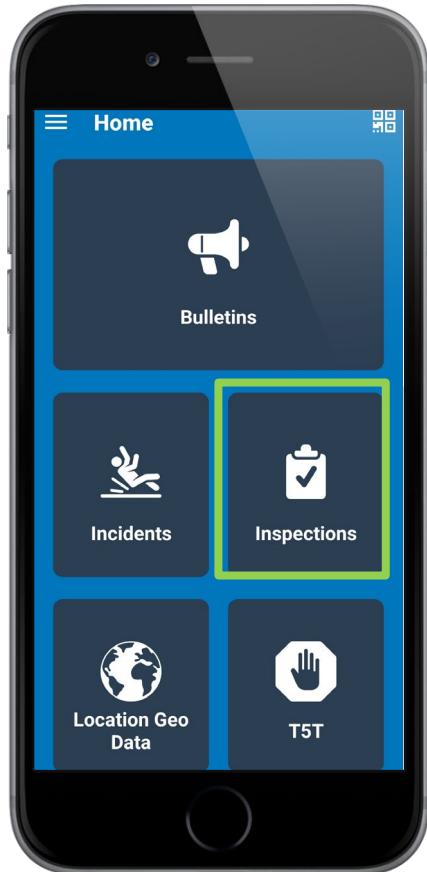
Complete Inspection Configure Checklist Add Comment Save Edit Read-Only Cancel



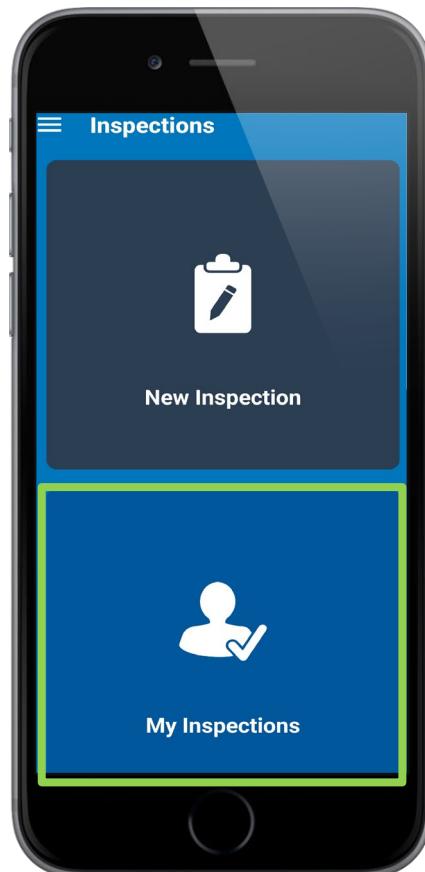
Intelex Mobile App

Closing an Inspection:

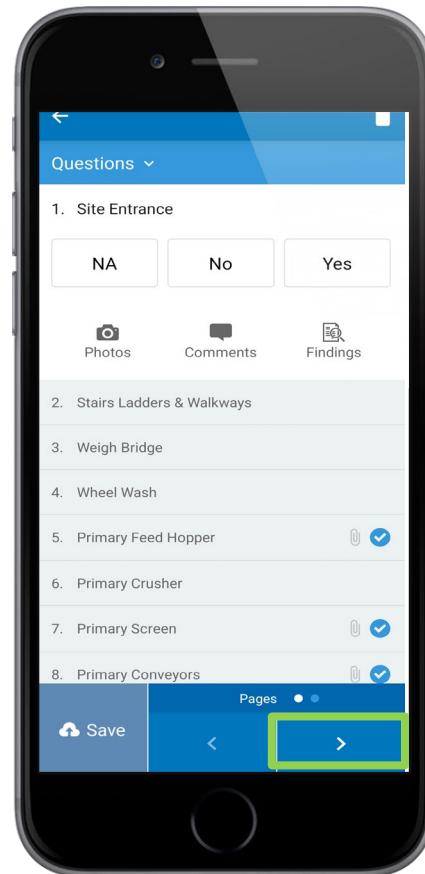
1 Select 'Inspections'



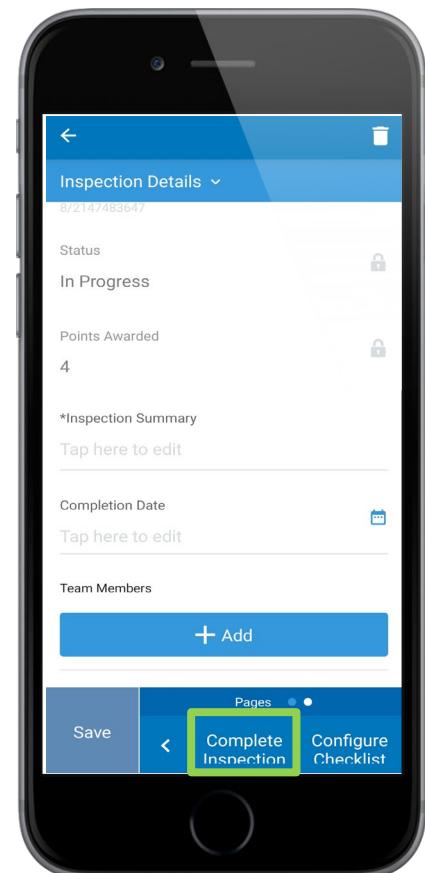
2 Select 'My Inspections', then select the inspection you would like to edit/ close



3 Make any changes, then go to the next page.



4 Click 'Complete Inspection'



Closing an Action – Desktop

Inspections

Closing an Action

Step 1 – Click ‘My Tasks’

INTELEX

HOME

MY TASKS

CALENDAR

DASHBOARD VIEWER

REPORTS

MY EMAIL

Step 2 – Select the Action you would like to complete

My Tasks Summary

My Tasks My Email My Location's Tasks

Home > My Tasks

List All Advanced Search Create New Task Reassign Employees Actions

| Location | Description |
|------------------------|-------------|
| Gorton Plant I035 | 306488 |
| Willington Quarry I471 | 305699 |
| Goole Plant I318 | 305714 |
| Uckfield Plant I245 | 306472 |
| Southampton Plant I259 | 305723 |
| Leamouth Wharf I577 | 305722 |
| Luton Plant I174 | 305726 |
| Hatfield Plant I163 | 305724 |
| Roxton Plant I183 | 305741 |

Step 3 – Fill out the ‘Action Plan Details’ section

Add Comment Save Save & Exit Cancel

Re-issue guidance on Take 5 or for contractors their pre-start Risk assessment.

Workflow Stage: Open Workflow Status: Open Person Responsible: Mary-Ann MacInnes Collins Due Date: Thursday, December 18, 2025

Action Plan Details

Location: * Rugby - Z5 - PHT, Bypass Dust, Main Bag Filter, Climafuel, including CMBS

Title: While operating a power hoist, a trained and experienced contractor momentarily trapped the tip of his left thumb between the hoist body and the boss above the hook. At the time, he was focused on guiding the load, when the left thumb (non-dominant) became trapped when he operated the hoist pendant using his other hand. The incident was reported at the weekend, and the individual has continued to attend work since. However, we have now been informed that he sustained a small fracture to the bone at the very tip of the thumb. In line with CEMEX reporting criteria, this incident will now be reclassified as a Medical Treatment Case

Action No.: 590429

* Action Required: Re-issue guidance on Take 5 or for contractors their pre-start Risk assessment.

* Person Responsible: Mary-Ann MacInnes Collins Select | Clear | assign to me

* Target Date: 12/18/2025

Step 4 – Fill out the ‘Completion’ section and attach any documents/ images

Completion

Completion Notes

Completion Date

12/4/2025

Completed By

Select | Clear | assign to me

Private Document Attachment

Attach Document

Detach Document

List All

Attachment Name

URL

Once all the steps have been complete, click ‘Complete Action’ (along the top left-hand side)

The logo for CEMEX, featuring a stylized 'CEMEX' wordmark in white, bold, sans-serif letters. To the left of the text is a graphic element consisting of two slanted parallel white bars. The background is a large, solid blue circle that overlaps a white and red diagonal band.

CEMEX